

የኢትዮጵያ ፌዴራላዊ ዲሞክራሲያዊ ሪፐብሊክ

OF THE FEDERAL DEMOCRATIC REPUBLIC OF ETHIOPIA

ሦስተኛ ዓመት ቁጥር ፶፭ አዲስ አበባ–ነሐሴ ፴ ቀን ፲፬፻፹፱

በኢትዮጵያ ፌዴራላዊ ዲሞክራሲያዊ ሪፐብሊክ የሕዝብ ተወካዮች ምክር ቤት ጠባቂነት የወጣ 3rd Year No. 55 ADDIS ABABA - 5th September, 199

ማውጫ

የሚኒስትሮች ምክር ቤት ደንብ ቁጥር ፲፱/፲፱፻፹፱ ዓ·ም· የመገናኛ ብዙ:ኃን ማሥልጠኛ ኢንስቲትዩት ማቋቋሚያ የሚኒስ ትሮች ምክር ቤት ደንብ ገጽ ፯፻፴፱

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፩∙ <u>አጭር ር</u>ዕስ

ይህ ደንብ "የመገናኛ ብዙ:>ን ማሥልጠኛ ኢንስቲትዩት ማቋቋ ሚያ የሚኒስትሮች ምክር ቤት ደንብ ቁጥር ፲፱/፲፱፻፹፱" ተብሎ ሊጠቀስ ይችላል ፡፡

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''ሚኒስትር'' ማለት የማስታወቂያና ባህል ሚኒስትር ነው ።

- - ፩፦ ''የመንናኛ ብዙ;ንን ማሥልጠኛ ኢንስቲትዩት (ከዚህ በኋላ ''ኢንስቲትዩቱ'' ተብሎ የሚጠራ) እራሱን የቻለ የሕግ ሰውንት ያለው የሥልጠና ተቋም በዚህ ደንብ ተቋቁሟል ፡፡
 - ፪፦ አ.ንስቲትዩቱ ተጠሪነቱ ለሚኒስትሩ ይሆናል ።
- ii. 3107

አ.ንስቲትዩቱ የሚከተሉት ዓላማዎች ይኖሩታል ፣

COUNCIL OF MINISTERS REGULATIONS No. 19/1997 COUNCIL OF MINISTERS REGULATIONS FOR THE ESTABLISHMENT OF MASS MEDIA TRAINING INSTITUTE

These Regulations are issued by the Council of Ministers pursuant to Article 5 of the definition of powers and duties of the executive organs of the Federal Democratic Republic of Ethiopia Proclamation No. 4/1995.

1. Short Title

These Regulations may be cited as the "Mass Media Training Institute Establishment Council of Ministers Regulations No. 19/1997."

2. Definition

"Minister" means the Minister of Information and Culture.

- 3. Establishment
 - 1) The Mass Media Training Institute (herein after referred to as "the Institute"?) is hereby established as an autonomous training institution having its own legal personality.
 - 2) The Institute shall be accountable to the Minister.
- 4 Objectives

The Institute shall have the following objectives:

1) With a view to enhancing the social, economical and cultural development of the Ethiopian peoples, produce mass media personnel who will play active and constructive role in creating free, democratic and informed society; equip the professional with various skills in order to enable him fulfill this task effectively and fully;

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ነጋሪት ጋዜጣ ፖ·ሣ·ቁ· ዧሽ፩ Negarit G.P.O.Box 80,001

- ፫፦ የኢትዮጵያን ሕዝቦች ባሕልና ታሪክ የሚያውቅ ከሕዝቦች ጋር ግልጽ ፣ ነጻና ዲሞክራሲያዊ ግንኙነት የሚኖረው የመገናኛ ብዙኃን ሰው እንዲፈጠር የሚያዘጋጅና የሚያበቃ ሙያዊ ትምህርት መስጠት ፣
- ፬ የጋዜጠኛውና ባጠቃላይም የመገናኛ ብዙኃን ሠራተኞች ሁለገብ እውቀት እንዲዳብር ፤ የጋዜጠኝነት ሙያ እንዲደረጅ የሙያ ሥነ ምግባር እንዲከበር ፤ የሥራ ክቡርነት እንዲታወቅ ፈር የሚያስይዝ ትምህርት እንዲሰጥ ማድረግ ፤
- ልዩ ልዩ የመነናኛ ብዙኃን መስኮች ተናትና ምርምር ማካሂድና ጠቃሚ ውጤቶችን ማሠራጨት ።

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ኢንስቲትዩቱ የሚከተሉት ሥልጣንና ተግባሮች ይኖሩታል ፤

- ፩· የሀገሪቱን የትምህርት መሠረታዊ ፖሊሲ በመከተል መንግ ሥታዊና መንግሥታዊ ባልሆኑ ተቋማት ለሚሠሩ ጋዜጠኞ ችና ለሌሎች የመገናኛ ብዙኃን ባለሙያዎች ፣ እንዲሁም ለአዳዲስ ተማሪዎች የጋዜጠኝነት ሙያ ሥልጠና ይሰጣል ፣
- g· ዲፕሎማና የምስክር ወረቀት ይሰጣል ፣
- ፫፦ ሴሚናሮች ፡ ወርክሾፖችና ሲምፖዚየሞች ያዘ*ጋጃ*ል ፡ ያካሂ ዳል ፡
- ፬፦ በሀገር ውስጥና በሌሎች ሀገሮች ከሚገኙ አቻ ተቋማትና ተመሣሣይ ዓላማ ካላቸው አካላት ጋር ግንኙነት ይመሠር ታል። የሥራ ዝምድና ይልጥራል።
- ፩፦ የኢንስቲትዩቱን የማሠልጠን አቅምና የብቃት መመዘኛ ዘዴዎቹን በተመለከተ መመሪያ ያወጣል ፣
- ½· ኢንስቲትዩቱ ስለሚስፋፋበትና በተስማሚ ቴክኖሎጂና በሥ ለጠን የሰው ኃይል ስለማደራጅበት ሁኔታ በማጥናት ተግባ ራዊ ያደርጋል ፡
- ፯· ለሚሰጠው አንልግሎት በከፊል ወይም በሙሉ ክፍያ ሊያስከ ፍል ይችላል ፣
- ፰፦ የንብረት ባለቤት ይሆናል ፡ ውል ይዋዋላል ፡ በስም ይከሳል ፡ ይከሰሳል ፡
- ፱· ዓላማውን ከግብ ለማድረስ የሚያስችሉ ሌሎች ተግባሮችን ያከናውናል ፡፡

የኢንስቲትዩቱ አቋም

ኢንስቲትዩቱ ፡

- §- ቦርድ ፣
- **፪· ዳሬክተር እና ምክትል ዳሬክተር** ፡
- <u>ሮ</u>- አካዳሚክ ካውንስል ፡ እና
- g· አስፈላጊው *ውራተ*ኞች

ይኖሩታል ።

፯፦ የቦርዱ አባላት

- ፩፦ ኢንስቲትዩቱ ፯(ሰባት) አባላት ያሉት ቦርድ ይኖረዋል ።
- ፪፦ የቦርዱ አባላት አግባብ ካላቸው ተቋሞችና ክልዩ ልዩ የኅብረተሰብ ክፍሎች በሚኒስትሩ ይሰየማለ∙ ፡፡

<u>የቦርዱ ሥልጣንና ተግባር</u>

ቦርዱ የሚከተሉት ሥልጣንና ተግባሮች ይኖሩታል ፣

- ፩· ኢንስቲትዩቱ በዓላማው መሠረት ተግባራዊ እንቅስቃሴ ማድረጉን ያረጋግጣል :
- ፪· የአስተዳደር ፖሊሲ ያመነጫል ፡ በሚኒስትሩ ሲዐድቅም
 ተግባራዊ መሆኑን ያረጋግጣል ፡

- 2) to provide education that fully develops the personality and strengthens the respect for human dignity, by promoting mutual respect, understanding, friendship and tolerance free from ethnic, nationality, sex, religious and other prejudices;
- 3) to create mass media personnel that are equipped with the history and culture of the Ethiopian peoples and also have free, democratic and open relationship with peoples;
- 4) to provide education that will cultivate the versatility of mass media personnel in general and the journalist in particular; to consolidate the profession and ethics of journalism as well as to inculcate the dignity of work;
- 5) to conduct research and studies on the different fields of the mass media and disseminate fruitful results thereof.

5. Powers and Duties of the Institute

The Institue shall have the following powers and duties:

- to train practicing journalists and other mass media personnel working in government and non governmental institutions as well as new students, in accordance with the educational policy of the country;
- 2) to confer academic certificates and diplomas;
- 3) to organize and conduct seminars, workshops and symposium;
- 4) to establish relations with domestic and foreign institutions and other organizations having similar objective:
- 5) to issue directive on the capacity of the training institute, its assessment and evaluation methods and certification;
- to study and implement ways on consolidating the Institute with trained manpower and appropriate technology;
- 7) to charge full or partial payment for the services it renders,
- 8) to own property; to enter into contracts; to sue and be sued in its own name;
- 9) to carry out other activities as are necessary for the attainment of its objectives.

6. Organization of the Institute

The Institute shall have:

- 1) a Board;
- 2) a Director and an Assistant-Director;
- 3) an Academic Council; and
- 4) appropriate number of employees.

7. Members of the Board

- 1) The Institute shall have a Board consisting of seven members.
- 2) Members of the Board shall be appointed by the Minister drawn from among pertinent insitutions and members of the society.

8. Powers and Duties of the Board

The Board shall have the following powers and duties:

- 1) to ensure the activities of the Institute in accordance with the objectives of the Institute:
- to initiate administrative policy, and implement same up on approval of the Minister;

- ፫፦ የኢንስቲትዩቱን የአካዳሚክ ፖሊሲ ያዕድቃል ።
- ፩· ኢንስቲትዩቱ የሚተዳደርበትን መመሪያ አዘጋጅቶ ለሚኒስ ትሩ አቅርቦ ያስጸድቃል ፡ ሲፈቀድም ተግባራዊ መሆኑን ያረጋግጣል ፡
- ጅ የኢንስቲቱዩቱን አደረጃጀት ይወስናል ፡ ኢንስቲትዩቱ የሚስፋፋበትን ፡ የሚጠናክርበትንና አሥራሩ የሚሻሻልበ ትን መንገድ ይቀይሳል ፡
- ፯፦ የኢንስቲትዩቱን ዳሬክተርና ም/ዳሬክተር ይሾማል ።
- ፯፦ በኢንስቲትዩቱ በማስተማር ወይም በምርምር እንዲሁም በፕሮዳክሽንና በኢንጂንሪንግ ተግባር ላይ የተሰማሩ የአካዳ ሚክ ሥራተኞች የሚቀጠሩበትንና የሚተዳደሩበትን መመ ሪያ ያወጣል ፡
- ኟ· የኢንስቲትዩቱን ዕቅድና ረቂቅ በጀት ለሚኒስትሩ ያቀርባል።
- ழ∙ የኢንስቲትዩቱ *መ*ለያ ምልክት የሚሆነውን ዓርማ ይወስ ናል:
- ፲፦ ኢንስቲትዩቱ የሚያስከፍላቸውን ክፍያዎች ይወስናል ፡
- ፲፩፦ የኢንስቲትዩቱ ተማሪዎችና ሥልጣኞች አቀባበልን መመሪያ ያወጣል ፡
- ፲፪· ኢንስቲትዩቱ ከሀገር ውስጥና ከውጭ ሀገር አቻ ተቋማትና ከሌሎች ጋር የሚያደርጋቸውን ስምምነቶች መርምሮ ያወድ ቃል።

ያ፦ የቦርዱ ስብሰባ

- §፦ ቦርዱ በወር አንድ ጊዜ መደበኛ ስብሰባ ያደርጋል ።
- ፪· አስቸኳይ ሁኔታ ሲደጋጥም በቦርዱ ሰብሳቢ ጥሪ ወይም
 ከቦርዱ አባላት መካከል ቢያንስ ሁለት አባላት ሲጠይቁ
 በማናቸውም ጊዜ ሊሰበሰብ ይችላል ።
- ፫፦ በስብሰባው ላይ ከግማሽ በላይ አባላት ከተገኙ ምልዓተ ጉባዔ ይሆናል ።
- ፬፦ ቦርዱ ውሣኔ የሚያስተላልፈው በድምጽ ብልጫ ይሆናል ። ድምጽ እኩል በኩል የተከፈለ እንደሆነ ሰብሳቢው ያለበት ወገን ሀሳብ የቦርዱ ውሳኔ ይሆናል ።
- ፩· ከዚህ በላይ የተመለከቱት ድን*ጋጌዎች* እንደተጠበቁ ሆኖ ፡ ቦርዱ *ገነርገነ*ር የስብሰባ ሥነ ሥርዓት ደንብ ለማውጣት ይችላል ፡፡
- ፮፦ ቦርዱ የራሱ ዐሐፊ ይኖረዋል ።

፲፦ ስለ ኢንስቲትዩቱ ዳሬክተር ሥልጣንና ተግባር

- ፩· ዳሬክተሩ የኢንስቲትዩቱ ዋና ሥራ አስፌጻሚ በመሆን ከቦርዱ በሚሰጠው አጠቃላይ መመሪያ መሠረት የኢንስቲት ዩቱን ሥራ ይመራል ፡ ያስተዳድራል ።
- ፪· በዚህ አንቀጽ ንዑስ አንቀጽ (፩) የተመለከተው አጠቃላይ
 አንላለጽ እንዶተጠበቀ ሆኖ ዳሬክተሩ ፡
 - υ) ለኢንስቲትዩቱ የተሰጡትን ሥልጣንና ተማባሮች ሥራ ላይ ያውላል ፡
 - ለ) የፌዴራል ሲቪል ሰርቪስ ሕግ መርሆዎችን ተከትሎ ቦርዱ በሚያወጣው መመሪያ መሠረት በኢንስት ቲዩቱ ውስጥ በማስተማር ፡ በማሠልጠን ወይም በምርምር ተግባር ላይ የተሠማሩ የአካዳሚክ ፡ የኢንጂንሪንግና የፕሮዳክሽን ሠራተኞችን ይቀጥራል ፡ ያስተዳድራል ፡ ደሞዝና አበላቸውን በቦርዱ ውሣኔ መሠረት ያስፈጽ ማል ፡ ሌሎች ሠራተኞችን በፌዴራል ሲቪል ሰርቪስ ሕግ መሠረት ይቀጥራል ያስተዳድራል ፡
 - ሐ) የኢንስቲትዩቱን ዓመታዊ የሥራ ፕሮግራምና ረቂቅ በጀት ለቦርዱ ያቀርባል ፡ ሲፈቀድም በሥራ ላይ ያውላል፣

- 3) to approve the academic policy of the Institute;
- to prepare and submit to the minister the directive of the Institute which regulate its administration and implement same upon approval;
- 5) to determine the organization of the Institute, to devise ways on how to consolidate and expand the institute;
- 6) to appoint a Director and an Assistant-Director to the Institute;
- 7) to determine conditions under which the teaching research, production and engineering staff of the Institute shall be employed and administered;
- 8) to approve the plan and draft budget in consultation with the Minister;
- 9) to fix and determine fees and charges to be paid to the Institute;
- 10) to issue directive on the recruitment of students and trainees;
- 11) to scrutinize and endorse agreements reached with domestic and foreign counter-part institutions and other organizations having similar objectives.

9. Meetings of the Board

- 1) The Board shall meet regularly once in a month.
- 2) The Board Chairman or at least two members of the Board may request for an emergency meeting at any time
- 3) There shall be a quorum where half of the members are present at meetings.
- 4) Decisions of the Board shall be passed by a majority vote provided, however, that the chairman shall have a casting vote in case of a tie.
- 5) Without prejudice to the provisions of this Article, the Board may issue its own rules of procedoure.
- 6) The Board shall have its own secretary.

10. Powers and Duties of the Director of the Institute

- The Director shall be the Chief executive officer of the Institute and shall, subject to the general directives of the Board, direct and administer the activities of the Institute;
- 2) Without limiting the generality of sub-Article (1) of this Article, the director shall have the following powers and duties:
 - (a) to implement the powers and duties bestwoed upon the institute;
 - (b) to employ and administer those engaged in teaching, production, engineering, training and research activities in the Institute in accordance with the directives issued by the Board following the basic principles of federal civil service laws, and fix their salary and allowance upon the decision of Board, and employ and administer other administrative staff of the Institute in accordance with federal civil service regulations;
 - (c) to submit to the Board the annual work programme and budget of the Institute and implement same upon approval;

- መ) በቦርዱ ሲፈቀድ በኢንስቲትዩቱ ሥም ማናቸውንም ውሎች ይዋዋላል ፡
- w) ኢንስቲትዩቱን በሶስተኛ ወገኖች ዘንድ ይወክላል ፣
- ረ) ለኢንስቲትዩቱ በተፈቀደው በጀትና ፣ የሥራ ፕሮግራም መሠረት ገንዘብ ወጪ ያደርጋል ፣ በኢንስቲትዩቱ ስም የባንክ ሂሣብ ይክፍታል ፣ ያንቀሳቅሳል ፣
- ሰ) _ በየሶስት ወፉ ስለኢንስቲትዩቱ የሥራ እንቅስቃሴ ለቦ ርዱ ሪፖርት ያቀርባል ፡
- ሸ) · በቦርዱ ስብሰባዎች ላይ በአስረጅነት ይገኛል ፣
- ቀ) በቦርዱ የሚሰጡትን ሌሎች ተግባሮች ያከናውናል።
- ፫፦ ጻሬክተሩ ለኢንስቲትዩቱ ሥራ ቅልተፍና በሚያስፈልግ መጠን ሥልጣንና ተማባሩን በከፊል ለኢንስቲትዩቱ ፡ ሴሎች ኃላፊዎችና ሠራተኞች ሊያስተላልፍ ይችላል ፡፡

ስለኢንስቲትዩቱ ምክትል ዳሬክተር

- ፩· የኢንስቲትዩቱ ዳሬክተር በማይኖርበት ጊዜ ም/ዳሬክተሩ፤ ዳይሬክተሩን ተክቶ የኢንስቲትዩቱን ሥራ ይመራል ፤ ያስተባብሯል :
- ፪፦ በጻሬክተሩ ተለይተው የሚሰጡትን ሥራዎች ያከናውናል ። ስለአካጻሚክ ካውንስል

ïġ.

χŗ٠

ኢንስቲትዩቱ በቦርዱ የሚሰየሙ ከዚህ በታች የተዘረዘሩትን አባላት የያዘ የአካዳሚክ ካውንስል ይኖረዋል፡

- ፩· የኢንስቲትዩቱ ዳሬክተር...... ሰብሳቢ ፪· የኢንስቲትዩቱ ም/ዳሬክተር..... አባል
- ፫፦ ሬጅስትራር.....» 6፦ በኢንስቲትዩቱ ተማሪዎች የሚመረጥ አንድ
- የተማሪዎች ተወካይ» በኢንስቲትዩቱ ቋሚ መምህራን የሚመረጥ አንድ
- የመምህራን ተወካይ......» ኜ፦ በቦርድ የሚመረጡ ከሦስት የማይበልጡ የፋካሊቲ
- » አባሎች..... »

የአካዳሚክ ካውንስሉ ሥልጣንና ተግባር

የአካዳሚክ ካውንስሉ የሚከተሉት ሥልጣንና ተግባሮች ይኖሩ ታል፡

- የኢንስቲትዩቱን ልዩ ልዩ የትምሀርት ፕሮግራሞችና ካሌን
 ደር መርምሮ ለቦርድ ያቀርባል።
- ፪፦ ዲፕለ-ማ ፣ ውርታፊኬትና ልዩ ሽልማት ስለሚሰጥበት ሁኔታ ለቦርዱ የውሣኔ ሀሳብ ያቀርባል ፡
- ፫፡ የተማሪዎችና ውልጣኞች አቀባበልን ፡ የትምህርት ደረጃ አወሳሰንን ፡ ምዘናን የዲሲፕሊንና የምረቃ ጉዳዮችን የሚመለከቱ መመዘኛ መስፈርቶችን አዘጋጅቶ ለቦርዱ ያቀርባል ፡ ሲፈቀድም ተግባራዊ ያደርጋል፡ በንዚህ ጉዳዮች ላይ የሚቀርቡ አቤቱታዎችንና ቅሬታዎችን መርምሮ ውሣኔ ይሰጣል ፡
- g አጠቃላይ የፈተና አሰጣጥ ዘዴና ሁኔታን ይወስናል ፤
- ਨੂੰ ስለአካዳሚክ ዕድንቶች ጉዳይ አጥንቶ ለቦርዱ በማቅረብ ያስወስናል :
- ወደሚቀጥለው የትምህርት እርከን የሚሸ*ጋገ*ሩ ተማሪዎችን
 ዝርዝር መርምሮ ይወስናል ፡
- ፯· የራሱን የስብሰባ ሥነ ሥርዓት ደንብ ያወጣል ፤
- ፰· በቦርዱ የሚሰጡትን ሌሎች ተግባሮች ያከናውናል ።

የኢንስቲትዩቱ በጀት ከሚከተሉት ምንጮች የተውጣጣ ይሆ ናል፤

- ፩· በፌዴራል *መንግሥ*ት ከሚመደብለት በጀት ፤
- ፪፦ ኢንስቲትዩቱ ከሚያገኛቸው የአገልግሎት ክፍያዎች ፤ እና
- ፫· ከሌሎች ምንጮች ።

- (d) Upon approval by the Board sign all agreements and Contractual documents on behalf of the Institute:
- (e) to represent the Institute in all its dealings with third parties;
- (f) to open and dispose bank accounts on behalf of the Institute, in accordance with the budget and work programme approved;
- (g) to submit reports to the Board the activities of the Institute every three months;
- (h) to attend meetings of the Board;
- (i) to perform such other duties as may be given to him by the Board.
- 3) The director may partially delegate his powers and duties to other officials and employees of the Institute to the extent necessary for the efficient performance of the activities of the Institute.

11. Powers and duties of the Assistant-Director

- 1) The Assistant-Director shall act as Director in the absence of the Director. He shall then direct and coordinate the activities of the Institute.
- 2) The Assistant-director shall perform such other duties specifically given by the Director.

12. Establishment of Academic Council

The Institute shall set up an academic council accountable to the Board which shall be composed of.

- 6) Not more than three faculty members elected by the Board"

13. Powers and Duties of the Academic Council

The Academic Council shall have the following powers and duties:

- 1) to prepare and submit the academic programme and academic calendar of the Institute to the Board;
- to determine on the conferring of diplomas, certificates as well as prizes and submit same for approval to the Board;
- 3) to formulate criteria for admission of students and trainees, determination of academic standards, and disciplinary rules and submit to the Board and implement same upon approval, to hear and decide complaints of these matters;
- 4) to formulate the general guidelines of the nature and methods of examination.
- 5) to prepare and submit to the Board criteria for promotions in academic rank for approval;
- 6) to examine and decide on the list of students who are going to be promoted to the next level;
- 7) to issue its own rules of procedure governing the conduct of meeting;
- 8) to perform such other duties as may be given to it by the Board.

14. Budget

The budget of the Institute shall be drawn from

- 1) Budgetary allocations by the Federal Government;
- 2) Fees collected by the Institute; and
- 3) Any other sources.

፲፮፦ የሂሣብ መዛግብት

- ፩· ኢንስቲትዩቱ የተሟሉና ትክክለኛ የሆኑ የሂሣብ መዛግብ ትና ሰነዶችን ይይዛል ።
- ፪· የኢንስቲትዩቱ የሂሣብ መዛግብትና ሰንዶች በዋናው አዲ ተር ወይም እርሱ በሚሰይጣቸው ሌሎች አዲተሮች በየአ መቱ ይመረመራሉ ።
- ፲፮፦ -ደንቡ የሚጸናበት ጊዜ

ይህ ደንብ በፌዴራል ነ*ጋ*ሪት *ጋ*ዜጣ ታትሞ ከወጣበት ቀን ጀምሮ የጸና ይሆናል ።

አዲስ አበባ ንሐሴ ፴ ቀን ፲፱፻፹፱ ዓ·ም

*መ*ለስ ዜናዊ የኢትዮጵያ ፌዴራላዊ ዲሞክራሲያዊ ሪፐብሊክ ጠቅላይ ሚኒስትር

15. Books of Accounts and Auditing

- 1) The Institute shall keep complete and accurate books of accounts.
- 2) The accounts and financial documents of the Institute shall be audited annually by the Auditor General or by auditors designated by him.

16. Effective Date

These Regualtions shall enter into force on the date of their publication in the Federal Negarit Gazeta.

Done at Addis Ababa, this 5th day of September, 1997.
MELES ZENAWI

PRIME MINISTER OF THE FEDERAL DEMOCRATIC REPUBLIC OF ETHIOPIA

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