# ፌደራል ነጋሪት ጋዜጣ

# FEDERAL NEGARIT GAZETTE

OF THE FEDERAL DEMOCRATIC REPUBLIC OF ETHIOPIA

ሃያ ሦስተኛ *ዓመ*ት ቁጥር ፴፬ አዲስ አበባ ሚያዚያ *፳፯ ቀን ፪*ሺ፱ ዓ.ም

ኢትዮጵያ ፌደራሳዊ ዲሞክራሲያዊ ሪፐብሊክ የሕዝብ ተወካዮች ምክር ቤት ጠባቂነት የወጣ 23<sup>2d</sup> Year, No.34 ADDIS ABABA, 4<sup>th</sup> May, 2017

#### <u>ማውጫ</u>

የሚኒስትሮች ምክር ቤት ደንብ ቁጥር ፬፻፩/፪ሺ፱ ዓ.ም

የሳይበር ሥራዊት ልጣት ኢንስትቲዩት ጣቋቋሚያ የሚኒስትርች ምክር ቤት ደንብ.......................ንጽ ፱ሺ፮፻፲፩

#### **CONTENT**

Council of Ministers Regulation No.401 /2017

Cyber Army Development Institute Establishment Council of Ministers Regulation.....page 9611

#### የሚኒስትሮች ምክር ቤት ደንብ ቁጥር ፬፻፩/፪ሺ፱

## <u>የሳይበር ሥራዊት ልማት ኢንስቲትዩትን ለማቋቋም የወጣ</u> የሚኒስትርች ምክር ቤት ደንብ

የሚኒስትሮች ምክር ቤት የኢትዮጵያ ፌደራላዊ ዲሞክራሲያዊ ሪፐብሊክ የአስፌጻሚ አካላትን ሥልጣንና ተግባር ለመወሰን በወጣው አዋጅ ቁጥር ፱፻፲፮/፪ሺ፰ አንቀጽ ሯ እና የኢንፎርሜሽን መረብ ደህንነት ኤጀንሲን ለማቋቋም በወጣው አዋጅ ቁጥር ፰፻፰/፪ሺ፮ አንቀጽ ፮ ንኡስ አንቀጽ ፲፮ እንዲሁም በከፍተኛ ትምህርት አዋጅ ቁጥር ፮፻፱/፪ሺ፮ አንቀጽ ፲፬ መሥረት ይህን ደንብ አውጥቷል።

## <u>ክፍል አንድ</u> ጠቅሳሳ

#### δ. <u>አዌር ርዕስ</u>

ይህ ደንብ "የሳይበር ሥራዊት ልማት ኢንስቲትዩት ማቋቋሚያ የሚኒስትርች ምክር ቤት ደንብ ቁጥር ፬፻፩/፪ሺ፱" ተብሎ ሊጠቀስ ይችላል።

#### COUNCIL OF MINISTERS REGULATION No. 401/2017

# COUNCIL OF MINISTERS REGULATION TO ESTABLISH THE CYBER ARMY DEVELOPMENT INSTITUTE

This Regulation is issued by the Council of Ministers pursuant to Article 5 of the Definition of Powers and Duties of the Executive Organs of the Federal Democratic Republic of Ethiopia Proclamation No.916/2015 and Article 6 (16) of Information Network Security Agency Reestablishment Proclamation No. 808/2013 and Article 14 of Higher Education Proclamation No. 650/2009.

#### PART ONE

#### **GENERAL**

#### 1. Short Title

This Regulation may be cited as the "Cyber Army Development Institute Establishment Council of Ministers Regulation No. 401/2017".

#### ፪. <u>ተርጓሜ</u>

በዚህ ደንብ ውስጥ:-

- ፩/ "የአካዳሚክ ሰራተኛ" ማለት በማስተማር ወይም በምርምር ተግባር ላይ የተሰማራ ሰራተኛ ነው፤
- ፪/ "የአስተዳደር ሰራተኛ" ማለት በማስተማር ወይም በምርምር ተግባር ላይ ያልተሰማራ ለማስተማር ወይም ለምርምር ሥራተኛ ድ*ጋ*ፍ የሚሰጥ ሥራተኛ ነው፤
- ፫/ "ኤጀንሲ" ማለት የኢንፎርሜሽን መረብ ደህንነት ኤጀንሲ ነው፤
- ፬/ "ሳይበር" ማለት ባልተማክለ የኢንፎርሜሽንና ኮሚዩኒኬሽን ቴክኖሎጂ መሥረተ-ልማት፤ ኢንፎርሜሽንና ኤሌክትሮ-ማግኔቲካዊ ስፔስ ትስስር በዓለም አማካኝነት በዓለም ኢኮኖሚ፤ ፖሊቲካ፤ ባሀልና አስተሳሰብ ሳይ ክፍተኛ ተጽዕኖ እየፌጠረ የሚገኝ ዓለምአቀፋዊና ድንበርየለሽ መስተ*ጋ*ብራዊ ሥርዓት የፌጠረ ምህዳርና ኃይል ነው፤
- ፩/ "ሳይበር ኮማንዳንት" ማስት ወታደራዊ ሳይንስና ጥበብን ከሳይበር ምህዳር ባህሪያት ጋር በማጣመር የሳይበር ታስንት ልማት ፕሮግራሞችን መምራት የሚችል አመራር ነው፤
- ፮/ "ኢንፎርሜሽን"፣ "ቁልፍ መሰረተ ልጣት"፣ *"ክሪፕቶገራፊ" እና ሌሎች አግባብ ያሳቸው* ቃሳቶች የኢንፎርሜሽን መረብ ደህንነት **ኤጀንሲን ለ**ማቋቋም በወጣው አዋጅ ቁጥር <u>፰፻፰/፪ሺ፯</u> አንቀጽ Ē የተሰጡ ትርጓሜዎች ይኖራቸዋል፤
- ፯/ "የኢንፎርሜሽን ደህንነት" ማለት ኢንፎርሜሽን በሚሰበሰብበት፣ በሚተነተንበት፣ በሚከማችበት እና በሚሰራጭበት ወቅት ተአማኒነቱን፣

#### 2. Definition

In this Regulation:

- 1/ "academic staff" means any employee engaged in teaching or research activities;
- 2/ "administrative staff" means any employee other than academic staff engaged in administrative activities to support the teaching or research activities;
- 3/ "Agency" means the Information Network Security Agency;
- 4/ "cyber" means a space and power which creates international and borderless relationship by influencing the world economy, politics, culture and thinking trough interrelating decentralized information and communication technology infrastructure, information and electro-magnetic space;
- 5/ "Cyber Commandant" means a leader who has an ability to lead cyber talent development programs by combining military sciences and skill with the attributes of cyberspace;
- 6/ "information", "critical infrastructure, cryptography" and other appropriate terms shall have the meanings provided for under Article 2 of the Information Network Security Agency Re-establishment Proclamation No. 808/2013;
- 7/ "information security" means securing information from attacks that obliterate its integrity, confidentiality and availability while collecting,

ሚስጢራዊነቱን እና ተደራሽነቱን ከሚያሳጡ ተቃቶች መጠበቅ ነው፤

- **፰/ "አዋጅ" ማለት የከፍተኛ ትምሀርት አዋጅ ነው፤**
- ፱/ "ተሰጥኦ" ማለት የአዕምሮና የስሜት ብልሀነቶችን ያጣመረ ሲገራና ሲያድግ የሚችል እምቅ ሰብአዊ አቅም ነው፤
- ፲/ በወንድ ጸታ የተገለጸው ማንኛውም ድን*ጋ*ጌ የሴትንም ያካትታል።

#### ፫. <u>መቋቋም</u>

- ፩/ የሳይበር ሥራዊት ልማት ኢንስቲቲዩት (ከዚህ በኋላ "ኢንስቲቲዩት" ተብሎ የሚጠራ) ራሱን የቻለ የሕግ ሰውነት ያለው የከፍተኛ የትምህርት ተቋም በመሆን በዚህ ደንብ ተቋቁሟል።
- ፪/ ኢንስቲቲዩቱ ተጠሪነቱ ለኤጀንሲው ይሆናል።
- ፫/ ኢንስቲቲዩቱ በዚህ ደንብና በአዋጁ ጠቅሳሳ መርሆዎች መሠረት ይተዳደራል።

#### <u> б. 917</u>

ኢንስቲትዩቱ የሚከተሉት ዓላማዎች ይኖሩታል:-

- ፩/ በሳይበር ምህዳሩ ውስጥ ቁልፍ ሚና እንዲጫወት ደረጃውን የጠበቀ መደበኛ ትምህርት በመስጠት በሥነ-ምግባር የታነፀ፤ ብሔራዊ ጥቅምንና ፍላጎትን የሚያስከበር እንዲሁም ለአገሪቱ የሳይበር ጦርነት ምላሽ መስጠት የሚችል የሳይበር ሥራዊት ማልጣት፤
- ፪/ አጫጭር የሳይበር ኢንዱስትሪ አመራርና ሙያዊ ሥልጠና መስጠት፤

processing, preserving and communicating;

- 8/"Proclamation" means the Higher Education Proclamation;
- 9/ "talent" means a human potential by bringing together mind and emotional intelligence which can be tamed or developed;
- 10/ any expression in the masculine gender includes the feminine.

#### 3. Establishment

- 1/ It's hereby established a Cyber Army Development Institute (here in after called the "Institute") as an autonomous higher education institution having its own legal personality.
- 2/ The Institute shall be accountable to the Agency.
- 3/ The Institute shall be governed by this Regulation and the general principles of the Proclamation.

#### 4. Objective

The Institute shall have the following objectives:

- 1/ to provide regular education to key role players in the development of cyber force and develop disciplined cyber force capable to protect national interest and respond to the needs of the country's cyber warfare;
- 2/ to provide short term training on cyber industry management and profession;

- ፫/ በሳይበር ኢንዱስትሪ ዙሪያ የቴክኖሎጂ ሽግግርን ለማረጋገጥ የሰው ሀብት ልማትን ማስፋፋትና በዘርፉ የእውቀት ማዕከል ሆኖ ማገልገል፤
- ፬/ በሳይበር ኢንዱስትሪ ዘርፍ ችግር ፊቺ ጥናትና ምርምር ማድረግ፤ በዘርፉ የማኅበረሰብ አቀፍ አንልግሎት እና የማማከር አንልግሎት መስጠት።

#### *፟*ኟ.ዋና *መሥሪያ* ቤት

የኢንስቲትዩቱ ዋና *መሥሪያ* ቤት አዲስ አበባ ይሆናል።

#### <u>፮. የተቋሙ ስልጣንና ተግባር</u>

ኢንስቲትዩቱ የሚከተሉት ሥልጣንና ተግባር ይኖሩታል:-

- ፩/ በሳይበር ዋርፌር ተሰጥኦ ልማት፣ በሳይበር ኢንተለጀንስ ተሰዋኦ ልማት፣ በሳይበር ቴክኒካል ትንተና በክሪፕቶግራፊና ተሰዋኦ ልማት፣ ባዮሜትሪክስ ተሰዋኦ ልማት፣ በኤሌክትሮኒክ ተሰዋኦ ልማት በሌሎችም PC&C አና ተያያዥነት ባሳቸው ፕሮግራሞች የተለያዩ የትምህርትና የምርምር ክፍሎችን በማቋቋም የቅድመ ምረቃና የድህረ ምረቃ ፕሮግራሞችን መቀየስና ማካሄድ፤
- ፪/ ተምህርታቸውን ሳጠናቀቁ ተማሪዎች የምስክር ወረቀት፤ ዲግሪ እንዲሁም ሌሎች የተምህርት ሜዳሊያ ሽልማቶችንና ማዕረግ መስጠት፤
- ፫/ በሳይበር የሰው ሀብት ልማት ዙሪያ ለሀገር እድገት ቅድሚያ በሚሰጣቸው መስኮች ላይ ጥናትና ምርምር ማካሂድ፤
- ፬/ በሳይበር ምህዳሩ የተለየ ተሰዋኦ ያሳቸውን ግለሰቦች መመዘኛዎችን በማውጣት መለየትና ልዩ የትምህርት ፕሮግራም በመቅረጽ ማሰልጠን፤

- 3/ to serve as a center of excellence in enhancing human resource development in order to ensure knowledge transfer in the cyber industry;
- 4/ conduct problem solving study and research in the cyber industry sector, provide community and consultancy service.

#### 5. Head Office

The head office of the Institute shall be in Addis Ababa.

#### 6. Powers and Responsibilities of the Institute

The Institute shall have the following powers and duties:

- 1/ design and conduct different undergraduate and post graduate programs by organizing cyber warfare talent development, cyber intelligence talent development, cyber technical analysis talent development, cryptology and biometrics talent development, electronic warfare talent development, and other related different academic and research programs;
- 2/ confer certificate, degree as well as medals, prizes and titles for those who accomplish their education;
- 3/ conduct research on cyber human resource development which has national priority;
- 4/ set criteria to screen those who have special talent in the cyber area and provide training by designing special training program;

- **፩/ በሳይበር የሰው ሀብት ልማት ዙሪያ ሴሚናሮችን፤** አውደ ጥናቶችና ሲምፖዚየሞችን ማዘ*ጋ*ጀትና ማካሂድ፤
- ፮/ በሀገር ውስጥና በውጭ ሀገር ካሉ ተመሳሳይ ዓላማ ካሳቸው ተቋማት *ግንኙ*ነት 26 826 በመመስረት የአውቀት ሽግግር መፍጠር፤
- ፯/ በሳይበር የሰው ሀብት ልማት ዙሪያ የማማከር፤ ሌሎች አገልማሎቶች የስልጠናና ለቁልፍ ተቋማት እና ለሌሎች መስጠት፤
- ፰/ የንብረት ባለቤት *መሆን፣* ውል መዋዋል፣ በስሙ መክሰስና መከሰስ፤
- ₿/ **ለሚ**ሰጠው አገልገሎት በቦርዱ በሚወሰነው ተመን መሠረት በከፌል ወይም በሙሉ የአገልግሎት ክፍያ ማስከፈል፤
- ፲/ የኢንስቲትዩቱን ዓላማ ለማስፈፀም አስፈላጊ የሆኑ ሌሎች ተዛምጅ ተግባራትን *ማ*ከናወን#

#### ፯. <u>የኢንስቲትዩቱ አደረጃጀት</u>

ኢንስቲትዩቱ:-

- *፩/ የሥራ አመራር ቦርድ (ከዚህ በኋላ "ቦርድ"* እየተባለ የሚጠራ)**፤**
- g/ ሰኔት፤
- ፫/ ኮማንዳንት እና ዲኖች፤
- ፬/ የአስተዳደር ኮሚቴ፤ እና
- የአስተዳደር *E*/ አስፈላጊው የአካዳሚክና ሠራተኞች

ይኖሩታል#

- 5/ organize and conduct seminars, workshops and symposiums on areas of cyber human resource development;
- 6/ establish work relations with local and foreign similar educational institutions to facilitate knowledge transfer;
- 7/ give consultancy, trainings and other services to the key institutions and others on cyber human resource development;
- 8/ own property, enter into contract and sue and be sued in its own name;
- 9/ charge fees fully or partly for the service it provides in accordance with the rate of fee determined by the Board;
- 10/ carry out other related activities necessary for the attainment of its objectives.

#### 7. Organization of the Institute

The Institute shall have:

- 1/ a Management Board (hereinafter the "Board");
- 2/ a Senate;
- 3/ Commandant and Deans;
- 4/ Management Committee and
- 5/ the necessary academic and administrative staff.

#### 18

# <u>ክፍል ሁለት</u> ስለኢንስቲትዩቱ የፖሊሲና የሥራ አስ**ሬፃሚ** አካሳት

#### ፰. <u>ስለቦርድ</u>

- ፩/ ቦርዱ ሰብሳቢውን ጨምሮ በመንግሥት የሚሰየሙ፣ ቁጥራቸውም እንደአስፈላጊነቱ የሚወሰን አባላት ይኖሩታል።
- ፪/ ኮማንዳንቱ ድምጽ የሌለው የቦርዱ ጸሐፊ ይሆናል።

#### ፱. <u>የቦርዱ ሥልጣንና ተግባር</u>

አዋጁ አንቀጽ ፵፬ ድን*ጋ*ጌ እንደተጠበቀ ሆኖ ቦርዱ የሚከተሉት ሥልጣንና ተግባራት ይኖሩታል:-

- ፩/ አ.ንስትቲዩቱ በዓሳማው መሰረት ተግባራዊ እንቅስቃሴ እያደረገ መሆኑን ይከታተሳል፤ ያረጋግጣል፤
- ፪/ የአስተዳደር ፖሊሲ ያመነጫል፤ በኤጀንሲው ቀርቦ ሲፀድቅም ተግባራዊ እንዲሆኑ ያደርጋል፤
- ፫/ የኢንስትቲዩቱን የትምህርትና ሥልጠና ፕሮግራም ያዘ*ጋ*ጃል፤ ለኤጀንሲው ቀርቦ ሲፀድቅም አፌጻጸሙን ይከታተላል፤
- ፬/ የትምህርት ጉዳዮችንና የሥልጠና ፕሮግራሞችን ይወስናል፤
- ፩/ የአንስቲትዩቱን ቢዝነስና የስትራቴጇክ ዕቅድ ያዘጋጃል፤ ለኤጀንሲው ቀርቦ ሲጸድቅ አፌጻጸሙን ይከታተላል፤
- ፯/ የተማሪዎችና የሥልጣኞች የአቀባበል ሁኔታን አስመልክቶ መስፌርት ያዘጋጃል፤ ለኤጀንሲው ቀርቦ ሲፀድቅም ተግባራዊነቱን ይከታተላል፤

#### PART TWO

# THE POLICY AND EXECUTIVE BODIES OF THE INSTITUTE

#### 8. Board

- 1/ The members of the Board including the Chairperson shall be designated by the Government; and the number of members of the Board shall be determined as required.
- 2/ The Commandant shall be the non-voting secretary of the Board.

#### 9. Powers and Duties of the Board

Without prejudice to Article 44 of the Proclamation, the Board shall have the following powers and duties:

- 1/ follow up and sure that the Institute conducts its activities are in conformity with its objectives;
- 2/ formulate administrative policy and implement same up on approval by the Director General of the Agency;
- 3/ prepare educational and training programs of the Institute and implement same up on approval by the Agency;
- 4/ decide on issues of education and training programs;
- 5/ prepare business and strategic plan of the Institute and follow up its implementation up on approval by the Agency;
- 6/ prepare entry requirements of students and trainees and follow up its implementation up on approval by the Agency;

- ፯/ የኢንስቲትዩቱን መተዳደሪያ መመሪያ ያዘጋጃል፤ ተግባራዊም ያደር ጋል፤
- ጀ/ የኢንስቲትዩቱን አደረጃጀት ይወስናል፤ ኢንስትቲዩቱ የሚስፋልበትን፣ የሚጠናከርበትንና አሥራሩ የሚሻሻልበትን መንገድ ይቀይሳል፤
- ፱/ የኢንስቲትዩቱ ኮማንዳንት በኤጀንሲው እንዲሾም የውሳኔ ሀሳብ ያቀርባል፤
- ፲/ የኢንስቲትዩቱን ዲኖች ይሾማል፤
- ፲፩/በኢንስቲትዩቱ አካዳሚክ ሥራተኞች የሚቀጠሩበትንና የሚተዳደሩበትን መመሪያ ከተመሳሳይ ተቋማት አሥራር ልምድ ጋር በማገናዝብ ያወጣል፤
- ፲፪/የኢንስቲትዩቱን ረቂቅ በጀት አዘ*ጋ*ጅቶ ለኤጀንሲው ያቀርባል፤ ለመንግሥት ቀርቦ ሲቀጸድቅም ተግባራዊነቱን ይከታተላል፤
- ፲፫/ የኢንስቲተዩቱ መለያ ዓርማ ይወስናል፤
- ፲፬/ ኢንስትቲዩቱ ለሚሰጣቸው አገልግሎቶች የሚከፈሉ ክፍያዎች ተመን ይወስናል፤ አፌጻጸሙን ይከታተላል፤
- ፲፰/የአ.ንስቲትዩቱ ወጪዎቹ በተያዘላቸው በጀት መሰረት መሆኑን ይከታተላል፤
- ፲፮/ ኢንስቲትዩቱ ከሀገር ውስጥና ከውጭ ሀገር አቻ ተቋማት *ጋ*ራ የሚያደርጋቸውን የትብብር ስምምነቶች መርምሮ ያፀድቃል፤
- ፲፯/ ኢንስቲትዩቱ ወይም ማንኛውም የኢንስቲትዩቱ አካል በሰጠው ውሳኔ ላይ የሚነሳን ቅሬታ መርምሮ ውሳኔ ይሰጣል፤

- 7/ prepare the administrative rules of the Institute and implement same;
- 8/ determine the structure of the Institute; design ways in which the Institute could be strengthened and its system improved;
- 9/ nominate and recommend commandant for the appointment by the Agency;
- 10/ appoint deans of the Institute;
- 11/ issue rules which determine the conditions of employment and administration of the academic staff of the Institute taking into account the experiences of other similar institutions;
- 12/ prepare draft budget of the Institute; submit to the Agency and implement same up on approval by the Government:
- 13/ approve the emblem of the Institute;
- 14 determine fees payable to the Institute for the service it provides;
- 15/ follow up expenses of the Institute whether they are in accordance with its approved budget;
- 16/ review and approve cooperation agreements made by the Institute with a local and foreign counter parties;
- 17/ review and pass decisions on complaints lodged against decisions made by the Institute or by any organ of the Institute;

፲፱/ ኢንስቲትዩቱን ዓላማ ከግብ ለማድረስ የሚረዱ ሌሎች ተዛማጅ ተግባራትን ያከናውናል#

፲፰/ የቦርዱን የውስጥ መተዳደሪያ ደንብ ያፀድቃል፤

ረዳ-

#### ፲. <u>የቦርዱ ስብሰባ</u>

- ፩/ የቦርዱ መደበኛ ስብሰባ ቢያንስ በየሦስት ወሩ ይካሄዳል፤ ሆኖም አስፈላጊ ሲሆን በሰብሳቢው ጥሪ ወይም ቢያንስ ሁለት የቦርድ አባላት ሲጠይቁ በማናቸውም ጊዜ አስቸኳይ ስብሰባ ሲካሄድ ይችላል።
- ፪/ በማንኛውም የቦርዱ ስብሰባ ላይ ከአባላቱ መካከል ከግማሽ በላይ የሚሆኑት ከተገኙ ምልዓተ-ጉባኤ ይሆናል፡፡
- ፫/ የቦርዱ ውሳኔዎች በድምጽ ብልጫ ያልፋሉ፤ ሆኖም ድምፁ እኩል በእኩል የተከፈለ እንደሆነ ሰብሳቢው ያለበት ወንን የቦርዱ ውሳኔ ሆኖ ያልፋል።
- ፬/ የዚህ አንቀጽ ድን*ጋጌዎ*ች እንደተጠበቁ ሆኖ ቦርዱ የራሱን የስብሰባ ሥነ-ሥርዓት ደንብ ሲያወጣ ይችላል።

#### ፲፩.ስለሴኔት

ኢንስቲትዩቱ የሚከተሉትን አባላት የያዘ ሴኔት ይኖረዋል:-

- ፩/ የኢንስቲትዩቱ ኮማንዳንት.....ሰብሳቢ፤
- g/ የኢንስትቲዩቱ ዲኖች......አባል፤
- ፫/ አጠቃሳይ የተማሪዎች ጉዳይ ኃሳፊ.......አባል፤
- ፬/ በአ.ንስቲትዩቱ ተማሪዎች የሚመረጥ አንድ የተማሪዎች ተወካይ......አባል፤
- ኛ/ በኢንስቲትዩቱ ቋሚ መምህራን የሚመረዋ አንድ የመምህራን ተወካይ.......አባል፤

19/ perform such related activities as may be necessary for the attainment of the objectives of the Institute.

#### 10. Meetings of the Board

- 1/The ordinary meetings of the Board shall be held at least once every three months; provided, however, that an extra-ordinary meeting may be held whenever necessary and called by the Chairperson or at least two members of the Board request;
- 2/ There shall be quorum where more than half of members of the Board are present at any meeting;
- 3/Decisions of the Board shall be passed by majority votes; in case of a tie, the Chairperson shall have a casting vote.
- 4/Without prejudice to the provisions of this Article, the Board may adopt its own rules of procedures.

#### 11. The Senate

The Institute shall have a Senate composed of the following members:

- 1/ the Commandant of the Institute.....chairperson;
- 2/ the deans of the Institute.....members;
- 3/the head of the general affairs the students......member;
- 4/one students' representative elected by the institute's students.....member;
- 5/one teachers' representative elected by the institute's teachers.....member;

- ፮/ የትምሀርት ክፍል ኃላፊዎች......አባል፤
- ፯/ ሌሎች ቦርዱ የሚሰይማቸው አማባብነት ያላቸው ኃላፊዎች......አባል፤
- ፰/ የኢንስትቲዩቱ ሬጅስትራር......ፀሐፊ

#### ፲፪.የሴኔቱ ሥልጣንና ተግባር

ሴኔቱ ተጠሪነቱ ለቦርዱ ሆኖ የሚከተሉት ሥልጣንና ተግባራት ይኖሩታል:-

- §/ የቦርዱ ውሳኔዎች ተግባራዊ እንዲሆኑ ያደር*ጋ*ል፤
- ፪/ የኢንስትቲዩቱን ልዩ ልዩ የትምህርት ፕሮግሞችና ካላንደር መርምሮ ለቦርድ ውሳኔ ያቀርባል፤
- ፫/ የተለያዩ ዲግሪዎችን፣ ሰርተፍኬትና ልዩ ልዩ ሽልማቶች ስለሚሰጥበት ሁኔታ በትምህርት ክፍሎች ተዘጋጅተው በቀረቡ ጉዳዮች ላይ ውሳኔ ያሰጣል፤
- ፬/ የተምህርት ደረጃ አወሳሰንን፣ ምዝናን፣ የምረቃ ጉዳዮችን የሚመለከቱ መመዘኛ መስፌርቶችንና የዲስፕሊን መመሪያዎችን አዘጋጅቶ ለቦርዱ ውሳኔ ያቀርባል፤ ሲፌቀድ ተግባራዊ ያደርጋል፤
- ሯ/ አጠቃላይ የፊተና አሰጣጥ ዘዴና ሁኔታን ይወስናል፤
- ፲/ አዳዲስ የትምህርት ፐሮግራሞች የሚከፌቱበትን ሁኔታ መርምሮ ከውሳኔ ሀሳብ ጋር ለቦርዱ ያቀርባል፤
- ፯/ የአካዳሚክ ሥራተኞችን ዕድገት በተመለከተ በሚቀርብለት የውሳኔ ሀሳብ መሰረት ይወስናል፤
- ፰/ ወደሚቀዋለው የትምህርት እርከን የሚሸ*ጋ*ገሩ ተማሪዎችን ዝረዝር *መ*ርምሮ ይወስናል፤
- ፱/ ኢንስቲትዩቱ የሚሰበስባቸው የአገልማሎት ክፍያዎች ለቦርዱ አቅርቦ ያስወስናል፤

- 6/ department heads.....members;
- 7/ other relevant heads assigned by the Board .....members;
- 8/ the registrar of the Institute .....secretary

#### 12. Powers and Duties of the Senate

The Senate shall be accountable to the Board and shall have the following powers and duties:

- 1/ implement the Board's decisions;
- 2/ review different programs and calendar of the Institute and present to the Board;
- 3/determine the conditions on how degrees, certificates and special awards shall be granted based on the recommendation of department heads;
- 4/prepare and submit to the Board criteria on academic standards; admission, evaluation and graduation of students, and directives of disciplinary matters; and implement same up on approval;
- 5/determine the general conditions of conducting examinations:
- 6/review the conditions of opening new academic programs and provide recommendation to the Board,
- 7/give decision on the proposed academic staff promotion;
- 8/approve the list of promoted students;
- 9/recommend to the Board the amount of fees to be charged by the Institute;

፲/ በቦርዱ የ**ሚ**ሰጡትን ሌሎች ተግባራት ያከናውናል#

#### ፲፫.<u>የሴኔት ስብሰባዎች</u>

- ፩/ ሴኔቱ እንደ አስፈላጊነቱ መደበኛና አስቸኳይ ስብሰባዎች ያካሂዳል።
- ፪/ በማንኛውም የሴኔቱ ስብሰባ ላይ ከአባላቱ መካከል ከግጣሽ በላይ የሚሆኑት ከተንኙ ምልዓተ-ጉባኤ ይሆናል።
- ፫/የሴኔቱ ውሳኔዎች በድምጽ ብልጫ ያልፋሉ፤ ሆኖም ድምጹ እኩል በእኩል የተከፈለ እንደሆነ ሰብሳቢው ያለበት ወንን የሴኔቱ ውሳኔ ሆኖ ያልፋል፡
- ፬/ የዚህ አንቀጽ ድንጋጌዎች እንደተጠበቁ ሆኖ ሴኔቱ የራሱን የስብሰባ ሥነ-ሥርዓት ደንብ ሲያወጣ ይችላል።

## ፲፬. <u>ስለኮማንዳነት ሥልጣንና ተግባር</u>

- ፩/ ኮማንዳንቱ ተጠሪነቱ ለቦርዱ ሆኖ የኢንስትቲዩቱ ዋና ሥራ አስፈፃሚ በመሆን ኢንስትቲዩቱን ይመራል፤ ያስተዳድራል።
- ፪/ የዚህ አንቀጽ ንዑስ አንቀጽ (፩) ድን*ጋ*ጌ እንደተጠበቀ ሆኖ ኮማንዳንቱ:-
  - ሀ) በዚህ ደንብ አንቀጽ ፮ የተመለከተውን የኢንስቲትዩቱን ሥልጣንና ተግባራት ሥራ ላይ ያውሳል፤
  - ለ) የኢንስቲትዩቱ የተለያዩ የሥራ ክፍሎች ተግባራቸውን በኢንስትቲዩቱ ዓላማና መሪ እሴቶች መሠረት በትክክል መወጣታቸውን ክትትል ያደርጋል፤
  - ሐ) በኢንስቲትዩቱ ላይ ተ**ሬፃሚ የሚ**ሆኑ ሕጎች በአግባቡ ተግባራዊ መሆናቸውን

10/ perform other duties as may be assigned by the board.

#### 13. Meetings of the Senate

- 1/ The Senate shall hold regular and extraordinary meetings.
- 2/ There shall be quorum where more than half of members of the Senate are present at any meeting;
- 3/ Decisions of the Senate shall be passed by majority votes; in case of a tie, the Chairperson shall have a casting vote.
- 4/ Without prejudice to the provisions of this Article, the Senate may adopt its own rules of procedures.

#### 14. Powers and Duties of the Commandant

- 1/ The Commandant shall be accountable to the Board and be the chief executive officer of the Institute and shall direct and administer the Institute.
- 2/ Without prejudice to sub-article (1) of this Article the Commandant shall:
  - a) exercise the powers and duties of the Institute specified under Article 6 of this Regulation;
  - b) follow up different departments of the Institute so as to uphold the objectives and core values of the Institute:
  - c) follow up and ensure that laws applicable in relation to the Institute are properly

#### ይከታተሳል፤

าห

- መ) ኢንስቲትዩቱ በትምህርት፤ በሥልጠና፤ በሳይበር የሰው ኃይል ልማት በምርምር፤ በማማከርና በማህበረሰብ አገልግሎቶች የኤጀንሲውን ተልዕኮ በሚያሳኩና የማህበረሰቡን ፍላጎት በሚያረኩ ደረጃዎች ሳይ የሚገኙ መሆናቸውን ያረጋግጣል፤
- ሥ) በኢንስትቲዩቱ የሚሰጡ የሳይበር የሰው ኃይል ልማት ትምህርቶች ደረጃቸውን የጠበቁ ስለመሆናቸው ይቆጣጠራል፤ ክትትል ያደርጋል፤
- ረ) የሳይበር የሰው ኃይል ልማት ሥራዎች እንዲዳብሩ ያደር*ጋ*ል፤
- ሰ) የኢንስትቲዩቱ የተማሪዎች መቀበደ መስፌርቶች እንዲዘ*ጋ*ጁ ደደር*ጋ*ል፤ ተግባራዊነታቸውንም ይከታተሳል፤
- ሽ) ኢንስትቲዩቱ በሰው ኃይል፤ በአደረጃጀት እና አሰራሩ ለተልዕኮው የሚመጥን ብቃት ያለው የውስጥ አመራርና አስተዳደር ሥርዓት እንዲኖረው ያደር*ጋ*ል፤
- ቀ) የኢንስትቲዩቱን እቅድና በጀት ያዘጋጃል፤ ሲጻድቁም ያስልጽማል፤
- በ) ቦርዱ፣ የኢንስትቲዩቱ ማህበረሰብ እና ኤጀንሲው ወቅታዊ መረጃ እንዲያገኙ ያደርጋል፤
- ተ) የኢንስትቲዩቱን የገቢ ማመንጫ ተግባራትን፤ የኢንስትቲዩቱን የቢዝነስ ክፍሎችና የልማት ተግባራትን እቅድ ያዘጋጃል፤ በቦርዱ ሲፈቀድ ይመራል፤ ይቆጣጠራል፤

#### implemented;

- d) ensure that the Institute meets the need of the Agency in education, training, cyber force development, research and counseling; and satisfies community interest in provision of services;
- e) monitor and ensure that the education given by the Institute on cyber human resource is up to standard;
- f) improve the cyber human resource development works;
- g) cause preparation of relevant student entrance criteria of the Institute and control its applicability;
- h) ensure that the Institute has a capable system of internal leadership and management in its human resource, organization and performance;
- i) prepare the Institute's plan and budget, and implement same when approved;
- j) cause provision of up-to-date information to the Board, community of the Institute and the Agency;
- k) plan and get approved by the board, administer and control the income generation activities, the business units and development activities of the Institute;

- ቸ) ቦርዱ በሚጠይቅበት ወቅት እና ቢያንስ በየሶስት ወሩ ለቦርዱ ሪፖርት ያቀርባል፤
- ኅ) የኢንስቲትዩቱን ዲኖች ለቦርዱ አቅርቦ ያስፀድቃል፤
- ነ) ኢንስትቲዩቱን በመወከል ከሶስተኛ ወገኞች *ጋራ ግንኙነት ያደርጋ*ል፤
- ፫/ ኮማንዳንቱ፣ ለኢንስቲትዩቱ ሥራ ቅልዋፍና በሚያስፈልግ መጠን ከሥልጣንና ተግባሩ በከፊል ለዲኖች ወይም ለትምህርት ክፍል ኃላፊዎች በውክልና መስጠት ይችላል።

#### ፲፮. <u>ስለትምህርት ዲን ሥልጣንና ተግባር</u>

የትምህርት ዲን ተጠሪነቱ ለኮማንዳንቱ ሲሆን የሚከተሉት ሥልጣንና ተግባር ይኖሩታል:-

- ፩/ ትምህርት ዩኒቶችን፤ ሳይብራሪ፤ ሬጇስትራርና ሳብራቶሪዎችን ይመራል፤
- ፪/ የተምህርት ክፍል ኃላፊዎችን ይሰበስባል፤ አቅጣጫ ይሰጣል፤
- ፫/ የአ.ንስትቲዩቱ ካሪኩለም በአማባቡ እየተተገበረ መሆኑን ይገመማማል፤
- ፬/ የመማር ማስተማር ሂደቱን ይከታተላል፤ አዳዲስ ፕሮግራሞች እንዲጀመሩ አስፈላጊውን ጥናት ያደረጋል፤ አስፈላጊ ሲሆንም ለኮማንዳንቱ ጥያቄውን ያቀርባል፤
- ፩/ ከኮማንዳንቱ *ጋር* በመመካከር የተመራቂ ተማሪዎችን ዝርዝር ለሴኔቱ ያቀርባል፤
- ፯/ የአካዳሚክ ሥራተኞች ቅጥር በበላይነት ይመራል፤ የቅጥር ውሳቸውን ይፈርማል፤
- ፯/ በትምህርት ክፍሎች መካከል መልካም የሥራ ግንኙነት እንዲዳብር የሚያችስሉ ሁኔታዎችን ያመቻቻል፤

- 1) reports to the board upon request and every three months;
- m) nominate the deans of the Institute for the approval by the Board;
- n) represent the Institute in all its dealings with third parties;
- 3/ The Commandant may, to the extent necessary for the efficient performance of the activities of the Institute, delegate part of his powers and duties to the deans or to the department heads.

#### 15. Powers and Duties of the Academic Dean

The Academic Dean shall be accountable to the Commandant and shall have the following powers and duties:

- 1/ lead the academic units, library, registrar and laboratories:
- 2/ preside the meetings of the department heads; give directions;
- 3/ evaluate the proper implementation of the Institute's curriculum.
- 4/ follow up the teaching and learning process, conduct studies to commence new programs and when necessary recommend to the Commandant;
- 5/ propose to the Senate up on consulting Commandant the list of graduating students;
- 6/ lead the employment process of academic staffs and; sign their employment contracts;
- 7/ facilitate a conducive environment among the departments to have a better work relationship;

- ዓለም የትምህርት *፯/* ብሔራዊና አቀፋዊ *ባንኙ*ነቶችንና ተብብሮችን 26.16.261 አፌፃፀጣቸውንም ይከታተላል
- ፬/ ከአካደሚክ ሥራተኞች ለዕድገትና ለትምህርት ሹመት ብቁ የሆኑ እጩዎችን በመመልመል ለሴኔት ያቀርባል፤
- ፲/በትምህርት ጉዳዮች ኮማንዳንቱን ያማክራል፤ **LOPIAL**
- ፲፩/ ኮማንዳንቱ በሥራው መገኘት በማይችልበት ወቅት እርሱን ተክቶት ይሰራል፤
- ፲፪/ ሌሎች በኮማንዳንቱና በሴኔት የተሰጡ ተግባራትን ያከናውናል።

#### ፲፮. <u>ስለጥናትና ምርምር ዲን ሥልጣንና ተግባር</u>

የዋናትና ምርምር ዲን ተጠሪነቱ ለኮማንዳንቱ ሲሆን የሚከተሉት ሥልጣንና ተግባራት ይኖሩታል:-

- ፩/ የኢንስቲተዩቱን የሳይበር የሰው ኃይል ልማት ምርምር እንቅስቃሴዎችን ያቅዳል፤ ይመራል፤ በበሳይነት ይቆጣጠራል፤
- g/ በኢንስቲተዩቱ ተልዕኮ ላይ ያተኮረ በየጊዜው የሚታተም የጥናት በበሳይነት ጀርናልን ይመራል፤
- ፫/ ኮማንዳንቱንና ሴኔቱን በምርምርና የቴክኖሎጂ ሽግግር ዙሪያ ያማክራል፤
- ፬/ በኢንስቲተዩቱ የሳይበር የሰው ኃይል ልማት **ጥናትና ምርምር እንዲስፋፋ አስፈላጊ ግብአቶች** እንዲሟሉ *ያደርጋ*ል፤
- *፩/ የተለያዩ የሳይበር የሰው* ኃይል የምርምር ሳቦራቶሪዎችን ማሪከላትንና PRUBAI አልፃፀማቸውንም ይከታተላል፤

- searches for national and international academic collaborations; follow up its implementation;
- 9/ select academic staffs that deserve promotion and appointment and nominate candidates to the Senate:
- 10/ consult and represent the Commandant in the academic affairs;
- 11/ act on behalf of the Commandant in his absence;
- 12/ perform other duties as may be assigned to him by the Commandant and Senate.

#### 16. Powers and Duties of the Research Dean

The Research Dean shall be accountable to the Commandant and shall have the following powers and duties:

- 1/ plan, lead and control the cyber human resource development research activities;
- 2/ supervise the periodical mission oriented research journal of the Institute;
- 3/ consult the Commandant and Senate on the issues of research and technology transfer;
- 4/ facilitate provision of inputs necessary for the enhancement of research on cyber human resource development;
- 5/ organize different research centers and laboratories for cyber human resource development and follow up their implementation;

#### ፲፯. ስለአስተዳደር ዲን ሥልጣንና ተግባር

78

<del>ይሺ</del>፯፻ጵዕ

የአስተዳደር ዲን ተጠሪነቱ ለሳይበር ኮማንዳንቱ ሲሆን፣ የሚከተሉት ሥልጣንና ተግባራት ይኖሩታል:-

- ፩/ ኢንስትቲዩቱ ተልእኮውን መፈፀም እንዲችል አስፈላጊውን የአስተዳደርና የድጋፍ አገልግሎቶች የሚሰጡ ክፍሎችን ይመራል፤
- ፪/ የኢንስትቲዩቱን ሀብትና ንብረት ያስተዳድራል፤
- ፫/ የኢንስትቲዩቱን የዕቅድ፣ የዲዛይን፣ የግንባታና የጥገና አገልግሎቶች ይመራል፤
- ፬/ የኢንስትቲዩቱን ሰላማዊና ምቹ የመማሪያና የምርምር ቦታ እንዲሆን አስፈላጊ ግብአቶች እንዲሟሉ ያደርጋል፤
- ፭/ ለኢንስትቲዩቱ የተመደበለትን ፋይናንስ ወጪና ገቢ ያስተዳድራል፤
- ፮/ የኢንስትቲዩቱ ደንቦችና አጠቃላይ ፖሊሲዎች በኢንስትቲዩቱ ማህበረሰብ እንዲታወቁና እንዲተገበሩ ያደርጋል፤
- ፯/ እርሱን የሚመለከቱ እና ኢንስቲተቲዩቱ ከሌሎች ድርጅቶች *ጋ*ራ የገባቸው ስምምነቶችና ፕሮጀክቶች አሬፃፀም ይመራል፤ ይቆጣጠራል፤
- ፰/ በሚያስተዳድራቸው ጉዳዮች በየጊዜው ለኮማንዳንቱ ሪፖርት ያቀርባል፤

6/ perform other duties as may be assigned to him by the Commandant and Senate.

#### 17. Powers and Duties of the Administrative Dean

The Administrative Dean shall be accountable to the Commandant and shall have the following powers and duties:

- 1/ lead necessary administrative and supportive staffs for the achievement of the mission of the Institute;
- 2/ administers the resources and properties of the Institute;
- 3/ lead the plan, design, construction and maintenance services of the Institute;
- 4/ cause provision of necessary inputs to make the Institute suitable and comfortable academic and research center;
- 5/ administers the income and expenses of the Institute;
- 6/ promote the rules and policies of the Institute to community of the Institute and cause their implementation;
- 7/ lead and control the implementation of agreements and projects of the Institute entered with other organs and which are under his responsibility;
- 8/ report regularly to the Commandant on his assigned responsibilities;

፲/ሌሎች በሳይበር ኮማንዳንቱና በሴኔቱ የተሰጡትን ተግባራት ያከናውናል።

#### ፲፰.ስለአስተዳደር ኮሚቴ

፩/ ኮማንዳንቱ ሌሎች አግባብነት ያላቸውን የትምህርት ክፍል ኃላፊዎች በአባልነት ለማካተት ያለው ሥልጣን እንደተጠበቀ ሆኖ የአስተዳደር ኮሚቴ የሚከተሉት አባላት ይኖሩታል:-

- ሀ) ኮማንዳንት.....ሰብሳቢ
- ሐ) የተማሪዎች ጉዳይ ኃላፊ......አባል
- መ)ኮማንዳንቱ የሚመድበው የሥራ ኃላፊ...ጸሐፊ

፪/የአስተዳደር ኮሚቴው ተጠሪነት ለኮማንዳንቱ ይሆናል።

#### ፲፱. የአስተዳደር ኮሚቴ ሥልጣንና ተግባር

የአስተዳደር ኮሚቴው:-

- ፩/ በስትራቴጇክ ጉዳዮች እና ሌሎች በ*ጋራ መታ*የት አለባቸው ተብለው በሚ*ታመኑ ጉዳ*ዮች ላይ ኮማንዳንቱን ያማክራሉ፤
- ፪/ የኢንስትቲዩቱን ዋና ዋና እንቅስቃሴዎች የመከታተያ የማስተባበሪያና የመገምገሚ መድረክ ሆኖ ያገለግላል፤
- ፫/ ኢንስቲትዩቱ በአወቃቀር፤ በሰው ኃይልና በአሰራር ብቃቱን እያረጋገጠ እንዲሂድ ቀጣይ ጥረት የደርጋል።

9/ lead employment process of administrative staffs; sign administrative staff employment contracts and fulfill administrative staff;

10/perform other duties as may be assigned to him by the Commandant and Senate.

#### 18. Management Committee

- 1/ Without prejudice to the power of the Commandant to include other relevant department heads as a member, the Management Committee shall have the following members:
  - a) Commandant......chairperson;
  - b) Deans.....members;
  - c) head of students general affairs .....member
  - d) any officer assigned by Commandant...secretary
- 2/ The Management Committee shall be accountable to the Commandant.

#### 19. Powers and Duties of the Management Committee

The Management Committee shall:

- 1/ advises the Commandant on strategic matters and other issues which are deemed necessary to be seen jointly;
- 2/ serve as a platform for follow ups, facilitation and evaluation of the Institute's main activities;
- 3/ continuously strive to ensure the continuity of the Institute's competence in quality of its structure, labor force and working process.

## 

- ፩/ የአስተዳደር ኮሚቴው ቢያንስ በወር አንድ ጊዜ መደበኛ ስብሰባ ያደርጋል#
- ፪/ በማንኛውም የአስተዳደር ኮሚቴ ስብሰባ ላይ ከአባላቱ መካከል ከማማሽ በላይ የሚሆኑት ከተንኙ ምልዓተ-ጉባኤ ይሆናል።
- ፫/ የአስተዳደር ኮሚቴ ውሳኔዎች በድምጽ ብልጫ ያልፋሉ፤ ሆኖም ድምጹ እኩል በእኩል የተከፈለ እንደሆነ ስብሳቢው ያለበት ወንን የኮሚቴው ውሳኔ ሆኖ ያልፋል።
- ፬/ የዚህ አንቀጽ ድን*ጋጌዎ*ች እንደተጠበቁ ሆኖ የአስተዳደር ኮ**ሚቴ**ው የራሱን የስብሰባ ሥነ-ሥርዓት ደንብ ሊያወጣ ይችላል።

#### 

የትምህርት ክፍል ኃላፊ ተጠሪነቱ ለየትምህርት ዲኑ ሆኖ የሚከተሉት ሥልጣንና ተግባራት ይኖሩታል:-

- ፩/ በትምህርት ክፍሉ የሚሰጡ ትምህርቶችና ምርምሮች ደረጃቸውን የጠበቁ መሆናቸውን ይከታተሳል፤
- ፪/ በትምህርት ክፍሉ አዳዲስ ፕሮግራሞች እንዲጀመሩ አስፌላጊው ዋናት እንዲካሄድ ያደር ጋል፤ አስፌላጊ ሲሆንም ለትምህርት ዲኑ ጥያቄውን ያቀርባል፤
- ፫/ የተምሀርት ክፍሉን የምዘና ደረጃ ይገመግጣል፤
- ፬/ ተምህርት ክፍሉ የሚያስፈልገውን የመምህራንና ሌሎች መርጃ ቁሳቁሶች ዓይነትና ብዛት ይገመግጣል፤ አስፌላጊ ሲሆኑም የመምህራን ቅጥር እንዲካሂድ ጥያቄ ያቀርባል፤ ሁኔታዎችን ያመቻቻል፤

#### 20. Meeting of the Management Committee

- 1/ The Management Committee shall meet at least once in every month.
- 2/ There shall be quorum where more than half of members of the Management Committee are present at any meeting;
- 3/ Decisions of the Management Committee shall be passed by majority votes; in case of a tie, the Chairperson shall have a casting vote;
- 4/ Without prejudice to the provisions of this Article, the Management Committee may adopt its own rules of procedure.

#### 21. Powers and Duties of the Department Head

The department head shall be accountable for the Academic Dean and shall have the following powers and duties:

1/ensure that courses offered and researches conducted in the department are up to the standard;

2/cause studies to be conducted for the expansion of new programs in the department and forward the request to the Academic Dean as it may be necessary;

3/evaluate the level of assessment of the department;

4/make assessment of the academic staff required and teaching aids necessary for the department and request for fulfillment of staff and facilitate the conditions necessary for recruitment of the academic staff, as may be necessary;

- ፭/ በትምህርት ክፍሉ ያሉ መምህራን የዕድገት ጥያቄያቸውን ይመረምራል፤ አስፌሳጊ ሲሆንም ለትምህርት ዲኑ ጥያቄውን ያቀርባል፤
- ፮/ የትምህርት ክፍሉ ሥራተኞችን የሥራ ብቃት ይመዝናል፤
- ፯/ በተምህርት ክፍሉ የሚመደቡ ተማሪዎች አስፈላጊው የመማሪያ ቁሳቁሶችና ሁኔታዎች እንዲመቻችሳቸው ያደርጋል፤
- ፰/ በየሴሚስተሩ የሚሰጡ ኮርሶችን ለትምህርት ዲኑ ያሳውቃል፤
- ፬/ የተምህርት ክፍሉን ዓመታዊ በጀት ያዘጋጃል፤ ሲፀድቅም በስራ ላይ መዋሉን ይከታተላል፤ አፌጻጸሙን በሚመለከት ለተምህርተ ዲጉ ሪፖርት ያቀርባል፤
- ፲/ የተምሀርት ክፍሉን ዓመታዊ እቅድ ያዘጋጃል፤ ሲፀድቁም ተግባራዊነታቸውን ይከታተሳል፤ ለተምሀርት ዲኑ ስለአሬፃፀሙ ሪፖርት ያቀርባል፤
- ፲፩/ ሌሎች በትምህርት ዲኑ የሚሰጡትን ተግባራት ያከናውናል#

# <u>ክፍል ሶስት</u> ልዩ ልዩ ድን*ጋጌዎች*

#### 

าห

ያሊፒየጽ፯

የኢንስቲትዩቱ በጀት ከሚከተሉት *መንጮች* የተውጣጣ ይሆናል፤

- ፩/ ከፌዴራል መንግስት ከሚመደብለት በጀት፤
- ፪/ የገንዘብና ኢኮኖሚ ተብብር ሚኒስቴር ባወጣው መመሪያ መሠረት ከሰበስበው የውስጥ ገቢ የሚፊቀድ ገንዘብ።

- 5/ evaluate request for academic promotions of academic staffs and submit to the Academic Dean, if necessary;
- 6/undertake performance evaluation of the employees of the department;
- 7/ensure the fulfillment of necessary materials and conditions for students assigned to the department;
- 8/inform the Academic Dean the courses offered in each semester;
- 9/prepare the annual budget of the department and upon approval follow up its implementation; report its performance evaluation to the Academic Dean;
- 10/ prepare the annual plan of the department, and upon approval follow up its implementation; report its performance evaluation to the Academic Dean;
- 11/ perform other duties as may be assigned to him by the Academic Dean.

# <u>PART THREE</u> MISCELLANEOUS PROVISIONS

#### 22. Budget

The budget of the Institute shall be drawn from the following sources:

- 1/ budget allocated by the Government;
- 2/ money from internally collected fees, as permitted pursuant to the directives of the Ministry of Finance and Economic Cooperation.

# 

- ፩/ ኢንስቲትዩቱ የተሟሉና ትክክለኛ የሆኑ የሂሳብ መዛግብትን ይይዛል።
- ፪/ የኢንስቲትዩቱ የሂሳብ መዛግብትና ሰንዶች በዋናው ኦዲተር ወይም እርሱ በሚሰይማቸው ሌሎች አዲተሮች በየዓመቱ ይመረመራሉ።

#### <u> ሸ፬.ደንቡ የሚፀናበት ጊዜ</u>

ይህ ደንብ በፌደራል *ነጋሪት ጋዜጣ ታ*ትሞ ከወጣበት ቀን ጀምሮ የፀና ይሆናል*።* 

አዲስ አበባ ሚያዚያ ፳፮ ቀን ፪ሺ፱ ዓ.ም

*ኃይስማርያ*ም ደሳሰኝ

የኢትዮጵያ ፌደራሳዊ ዲሞክራሲያዊ ሪፐብሊክ ጠቅሳይ ሚኒስትር

#### 23. Books of Accounts

- 1/ The Institute shall keep complete and accurate books of account.
- 2/The books of accounts and financial documents of the Institute shall be audited annually by the Auditor General or by other auditors designated by him.

#### 24. Effective date

This Regulation shall enter into force on the date of publication in the Federal Negarit Gazette.

Done at Addis Ababa, this 4th day of May 2017.

HAILEMARIAM DESSALEGN
PRIME MINISTER OF THE FEDERAL

DEMOCRATIC REPUBLIC OF ETHIOPIA

The Institute shall have:

1/ a Management Board (hereinafter the "Board");

2/ a

prepare the administrative rules of the Institute and implement same;

determine the structure of the Institute; design ways in which the Institute could be strengthened and its system improved;

n case

review and provide recommendation on the conditions of opening new academic programs,

7/ gives decision on the proposed academic staff

<u>e</u>

essary for

perform other duties as may be assigned to him by the Commandant and Senate.

17.

meet

21.

3/

1
and
the date