



የኢትዮጵያ ፌዴራላዊ ዲሞክራሲያዊ ሪፐብሊክ

ፌዴራል ነጋሪት ጋዜጣ

FEDERAL NEGARIT GAZETA

OF THE FEDERAL DEMOCRATIC REPUBLIC OF ETHIOPIA

ሰባተኛ ዓመት ቁጥር ፲፫
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በኢትዮጵያ ፌዴራላዊ ዲሞክራሲያዊ ሪፐብሊክ
የሕዝብ ተወካዮች ምክር ቤት ጠባቂነት የወጣ

7th Year No. 13
ADDIS ABABA - 17th January, 2001

ማጠቃለያ

የሚኒስትሮች ምክር ቤት ደንብ ቁጥር ፳፮/፲፱፻፺፫ ዓ.ም.
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COUNCIL OF MINISTERS REGULATIONS NO. 68/2001

COUNCIL OF MINISTERS REGULATIONS TO PROVIDE FOR THE ESTABLISHMENT OF THE NATIONAL DEFENCE UNIVERSITY COLLEGE

These Regulations are issued by the Council of Ministers pursuant to Article 5 of the Definition of Powers and Duties of the Executive Organs of the Federal Democratic Republic of Ethiopia Proclamation No. 4/1995.

PART ONE General

1. Short Title

These Regulations may be cited as the “National Defence University College Establishment Council of Ministers Regulations No. 68/2001”

2. Definitions

In these Regulations unless the context requires otherwise:

- 1) “Government” means the Government of the Federal Democratic Republic of Ethiopia;
- 2) “Board” means the University College Board established in accordance with Article 6 of these Regulations;
- 3) “Senate” means the University College Senate established in accordance with Article 8 of these Regulations;
- 4) “Academic Staff” means any employee engaged in teaching or research activities;

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- 5) “Commandant” means the highest authority of the University College appointed in accordance with Article 12 of these Regulations;
- 6) “University College” means the Defence University College established in accordance with Article 3 of these Regulations;

3. Establishment

- 1) There is hereby established the Defence University College (hereinafter the “University College”) as an autonomous higher education institution having its own legal personality.
- 2) The University College shall comprise faculties and colleges to be established by the Board.
- 3) The University College shall be accountable to the Ministry of National Defence.

4. Objectives

The University College shall have the following objectives:

- 1) to cultivate, expand and transmit knowledge;
- 2) to conduct standardized engineering, health, management, military science and other programs for defence personnel;
- 3) to provide upgrading training programs for members of the defence force engaged in various professions.
- 4) to provide professional support for educational institutions in order to keep the standard and effectiveness of training programs of Defence technical, health and management;
- 5) to make studies and forward suggestions regarding defence arms and equipment and to conduct research based on the needs of the Defence;
- 6) to identify job titles and qualification grades for technical, health, and administration professions and Professionals of the Defence.

5. Powers and Duties of the University College

The University College shall have the following powers and duties:

- 1) to establish and run faculties, departments and other academic and research units;
- 2) to design and implement undergraduate and postgraduate programs;
- 3) to confer academic certificates, diplomas and degrees as well as medals, prizes and titles for excellence and meritorious contributions;
- 4) to organize and conduct seminars, workshops and symposia;
- 5) to provide consultancy services;
- 6) to establish relations with local and foreign similar educational institutions, research institutions and other organization having similar objectives;
- 7) to establish and disseminate academic journals and newsletters;
- 8) to own property;
- 9) to enter into contracts;
10. to sue and be sued in its own name;
- 11) to carry out such other activities as are necessary for the attainment of its objectives.

ክፍል ሁለት
ስለ የኢኮኒሲቲ ኮሌጅ የፖሊሲና የሥራ
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፭. የኢኮኒሲቲ ኮሌጁ አካዳሚክ ሠራተኞች የሚቀጠሩበትንና የሚተዳደሩበትን ሁኔታ የሚወስን የውስጥ አስተዳደር ደንብ ከመንግሥት ፖሊሲዎችና ሕጎች ጋር በማገናዘብ ያወጣል፡

፮. የኢኮኒሲቲ ኮሌጁ የሚያስከፍላቸውን ክፍያዎች መንግሥት ባዕደቀው መመሪያ መሠረት ይወስናል፡

፯. የኢኮኒሲቲ ኮሌጁ ከሦስተኛ አካል ጋር የሚያደርገውን ስምምነት ያፀድቃል፡

፰. የኢኮኒሲቲ ኮሌጁን በሚመለከት የኢኮኒሲቲ ኮሌጁ ወይም ማንኛውም የኢኮኒሲቲ ኮሌጁ አካል በሰጠው ውሳኔ ላይ የሚቀርቡ አቤቱታዎችን መርምሮ ውሳኔ ይሰጣል፡

፱. የኢኮኒሲቲ ኮሌጁን ዓርማ ያፀድቃል፡

፲. የራሱን የሰብሰባ ሥነ ሥርዓት ደንብ ይወስናል፡

፲፩. የኢኮኒሲቲ ኮሌጁን ዓላማ ከግብ ለማድረስ የሚረዱ ሌሎች ተግባሮችን ያከናውናል።

፳. የኢኮኒሲቲ ኮሌጁ ጉባዔ መቋቋም

፩. ከዚህ በታች የተዘረዘሩትን አባላት የያዘ የኢኮኒሲቲ ኮሌጁ ጉባዔ ተቋቁሟል፡

ሀ) የኢኮኒሲቲ ኮሌጁ ኮማንዳንት ሰብሳቢ

ለ) የኢኮኒሲቲ ኮሌጁ ምክትል ፕሬዚዳንቶች አባላት

ሐ) የየፋኩልቲ ወይም የኮሌጁ ዲኖች አባላት

መ) የኢኮኒሲቲ ኮሌጁ ሬጀስትራር አባል

ሠ) የምርምር ዳይሬክተር አባል

ረ) የሚሊተሪ ሳይንስ ፕሮግራም ዳይሬክተር አባል

ሰ) ከየፋኩልቲው ወይም ከኮሌጁ የተመረጡ አንዳንድ የመምህራን ተወካይ አባላት

ሸ) የተማሪዎች ካውንስል ተወካይ አባል

፪. ጉባዔው የራሱ ፀሐፊ ይኖረዋል።

፫. የጉባዔው ተጠሪነት ለቦርዱ ይሆናል።

፱. የጉባዔው ሥልጣንና ተግባር

ቦርዱ የሚያወጣው አጠቃላይ መመሪያ እንደተጠበቀ ሆኖ፡ ጉባዔው የሚከተሉት ሥልጣንና ተግባራት ይኖሩታል፡

፩. የአካዳሚክ ጉዳዮችን እና የሥልጠና ፕሮግራሞችን ይወስናል፡

PART TWO

The University College Policy and Executive Bodies

6. Establishment of the University College Board

1) The University College shall have a Board which consists of a chairperson and members to be designated by the Ministry of Defence.

2) The Board shall have its own Secretary.

7. Powers and Duties of the Board

The Board shall have the following powers and duties:

1) to issue the general academic and administrative policy of the University College; in conformity with Government policies and laws; ensure the implementation of same;

2) to determine the organizational structure of the University College;

3) to approve the ranks of Associate Professors and Professors;

4) to have the University College plan and budget approved by the Ministry of National Defence;

5) to issue, in conformity with the Government policies and laws, internal administrative regulations which determine conditions of employment and administrations of academic staff of the University College;

6) to determine fees to be charged by the University College in accordance with directives approved by the Government;

7) to approve agreements made by the University College with a third party;

8) to review decisions made by the University College or by any organ of the University College regarding the University College;

9) to approve the emblem of the University College;

10) to determine its own rules of procedure;

11) to perform such other activities as may be necessary for the attainment of the objectives of the University College.

8. Establishment of the University College Senate

1) There is hereby established the Senate of the University College having the following members:

(a) Commandant of the University College Chairperson

(b) Vice Presidents of the University College Members

(c) Deans of Faculties or Colleges Members

(d) Registrar of the University College Member

(e) Director of Research Member

(f) Director of Military Science Program Member

(g) One representative to be elected by the teaching staff of each Faculty or College Members

(h) Student Council Representative Member

2) The Senate shall have its own Secretary.

3) The Senate shall be accountable to the Board.

9. Powers and Duties of the Senate

Subject to the general directives issued by the Board, the Senate shall have the following powers and duties:

1) to decide on academic matters and on programs;

- ፪. የዩኒቨርሲቲ ኮሌጅ ሥርዓተ ትምህርት መሻሻልን አስመልክቶ ከዲንስ ካውንስል የሚቀርቡ ሃሳቦችን መርምሮ ያወድቃል፤
- ፫. የዩኒቨርሲቲ ኮሌጁን የትምህርት ካሌንደር መርምሮ ያወድቃል፤
- ፬. ለዩኒቨርሲቲ ኮሌጁ መምህራን በዲንስ ካውንስል ሲቀርብለት እስከ ረዳት ፕሮፌሰር የአካዳሚክ ማዕረግ ይሰጣል፡ ከረዳት ፕሮፌሰር ማዕረግ በላይ መርምሮ የውጣኔ ሃሳብ ለቦርዱ ያቀርባል፤
- ፭. የተማሪዎች አቀባበልን፡ የትምህርት ደረጃ አወሳሰንን፡ የዲሲፕሊን ጉዳዮችንና ምረቃን የሚመለከቱ መመዘኛ መስፈርቶችን ያወጣል፡ በነዚህም ጉዳዮች ላይ የሚቀርቡ አቤቱታዎችንና ቅሬታዎችን መርምሮ ውሳኔ ይሰጣል፤
- ፮. አጠቃላይ የፈተና አሰጣጥ አቅጣጫዎችን ይወስናል፤
- ፯. ትምህርታቸውን ጨርሰው የሚመረቁ ተማሪዎች ዝርዝር መርምሮ ያወድቃል፡ ሜዳይና ሽልማት የሚሰጥ በትን ሁኔታ ይወስናል፤
- ፰. የዩኒቨርሲቲ ኮሌጁ የሚያስከፍላቸውን ክፍያዎች እንዲወስን ለቦርዱ ሃሳብ ያቀርባል፤
- ፱. በየሴሚስተሩ ቢያንስ አንድ ጊዜ ይሰበስባል፤
- ፲. በቦርዱ የሚሰጡትን ሌሎች ተግባሮች ያከናውናል።

፲. የአመራር ኮሚቴ መቋቋም

- ፩. ከዚህ በታች የተዘረዘሩትን አባላት የያዘ የዩኒቨርሲቲ ኮሌጅ አመራር ኮሚቴ ይቋቋማል፡
 - ሀ) የዩኒቨርሲቲ ኮሌጁ ኮማንዳንት ሰብሳቢ
 - ለ) የአካዳሚክ ምክትል ፕሬዚዳንት አባል
 - ሐ) የአስተዳደርና ልማት ምክትል ፕሬዚዳንት .. አባል
 - መ) የኮማንዳንቱ ጽሕፈት ቤት ኃላፊ ዐሐፊ
- ፪. የአመራር ኮሚቴው ተጠሪነት ለቦርዱ ይሆናል።

፲፩. የአመራር ኮሚቴ ሥልጣንና ተግባር

- የዩኒቨርሲቲ ኮሌጁ አመራር ኮሚቴ የሚከተሉት ሥልጣንና ተግባሮች ይኖሩታል፡
- ፩. የዩኒቨርሲቲ ኮሌጁን ዓላማ መሠረት ያደረገ እቅድ ያወጣል፡ በጀት ያዘጋጃል፡ ሥራዎች በእቅዱ መሠረት መከናወናቸውን ያረጋግጣል፤
- ፪. የአካዳሚክ ሠራተኞችን ቅጥር መርምሮ ያወድቃል፤
- ፫. በዩኒቨርሲቲ ኮሌጁ የሚሰጥ ሥልጠናን ለመጠበቅና ለማሳደግ የቲዩሪ እና የተግባርን ውህደትና ሚዛን ያስጠብቃል፡ ሥልጠናው ከመከላከያ ተጨማሪ ፍላጎት እና ከሠራዊቱ የቴክኖሎጂ አጠቃቀም እድገት ጋር መጣጣሙን ያረጋግጣል፤
- ፬. የመምህራንን ብቃትና ጥራት ያረጋግጣል፡ የትምህርት መረጃዎችን ያሟላል፡ ዘራያ መለስ ድጋፍ ይሰጣል፤
- ፭. የመከላከያና የዩኒቨርሲቲ ኮሌጁ ፖሊሲዎች፣ መመሪያዎችና ደንቦች እንዲከበሩና እንዲተገበሩ ያደርጋል፡ የስልጠና ፖሊሲዎችና መመሪያዎች ያወጣል፤
- ፮. የጥናት፡ የምርምርና የፈጠራ ሥራዎችን በስፋትና በጥራት ለማካሄድ መምህራንን በጋራና በግል እንዲሳተፉ ያበረታታል፡ አመቺ ሁኔታም ያመቻቻል፤
- ፯. አዲስ ለሚገቡ የዩኒቨርሲቲ ኮሌጁ ተማሪዎች የሚቀመጡ መመዘኛዎች እንደአስፈላጊነቱ ይመረምራል፡ ያሻሽላል፤
- ፰. የተማሪዎችን የሙያ ምርጫና ምደባ ከወቅቱ የመከላከያ ፍላጎት ጋር መጣጣሙን ያረጋግጣል፤
- ፱. ከመሰል ማሰልጠኛ ተቋማት ጋር የሚያደርገውን ግንኙነትና የልምድ ልውውጥ ያበረታታል፤
- ፲. የዩኒቨርሲቲ ኮሌጁ በአወቃቀር፡ በሰው ኃይልና በአሰራር ብቃቱን እያረጋገጠ እንዲሄድ ቀጣይ ጥረት ያደርጋል።

- 2) to examine and approve changes in curriculum of the University College recommended by the Dean's Council;
- 3) to examine and approve academic calendar of the University College;
- 4) to approve academic promotion up to the rank of Assistant Professor upon recommendation by the Dean's Council and recommend to the Board ranks above assistant professorship;
- 5) to set criteria for admission of students, determination of academic standards and graduation, and regulation of disciplinary matters; to examine and decide on petition relating to the same;
- 6) to determine the general directions of conducting examinations;
- 7) to approve the list of graduating students, to formulate guidelines for awarding medals and prizes;
- 8) to recommend to the Board the amount of fees to be charged by the University College;
- 9) to meet at least once in a semester;
- 10) to perform such other activities as may be assigned to it by the Board.

10. Establishment of Management Committee

- 1) There is hereby established a Management Committee having the following members.
 - (a) The Commandant of the University College Chairperson
 - (b) The Academic Vice President of the University College Member
 - (c) The Vice President for Administration and Development Member
 - (d) The Head of the Secretariat of the Commandant Secretary
- 2) The Management Committee shall be accountable to the Board.

11. Powers and Duties of the Management Committee

- The Management Committee shall have the following powers and duties:
- 1) to prepare plans and budget based on the objectives of the University College and see to it that activities to be carried out are according to plan;
 - 2) to approve employment of academic staff;
 - 3) to maintain and develop training given within the University College to keep the balance between theory and practice; to ensure that the training is compatible with the objective needs of Defence and with application of technological innovations;
 - 4) to ensure the effectiveness and efficiency of teaching staff; to make available instruction support facilities; to give all round support;
 - 5) to ensure policies, directives, and regulations of the Defence and the University College are respected and implemented; to issue training policies and directives.
 - 6) to facilitate things and encourage the teaching staff to engage largely and effectively on research and innovation activities in-group and individually;
 - 7) to scrutinize and improve admission requirements for newly admitted students of the University College;
 - 8) to ensure that placement and choice of students are in line with the current needs of the Defence;
 - 9) to encourage communication and experience sharing with other similar training institutions;
 - 10) to strive to ensure the effectiveness of the administrative set-up, human resource allocation and execution of work.

፲፪. የዩኒቨርሲቲ ኮሌጁ ኮማንዳንትና ምክትል ፕሬዚዳንቶች ሹመትና ተጠሪነት

፩. የዩኒቨርሲቲ ኮሌጁ ኮማንዳንት በመንግሥት ይሾማል፡ ተጠሪነቱ ለቦርዱ ይሆናል።

፪. የዩኒቨርሲቲ ኮሌጁ ምክትል ፕሬዚዳንቶች ተጠሪነታቸው ለኮማንዳንቱ ሆኖ በቦርዱ አቅራቢነት በመንግሥት ይሾማሉ።

፲፫. የዩኒቨርሲቲ ኮሌጁ ኮማንዳንት ሥልጣንና ተግባር

የዩኒቨርሲቲ ኮሌጁ ኮማንዳንት የዩኒቨርሲቲ ኮሌጁ መሪና አስፈጻሚ ሆኖ የሚከተሉት ሥልጣንና ተግባሮች ይኖሩታል፡

፩. የዩኒቨርሲቲ ኮሌጁን ሥራ በበላይነት ይመራል፡ ያስተዳድራል፡ ይቆጣጠራል፡

፪. የዩኒቨርሲቲ ኮሌጁን የሥራ ዕቅድ እንዲወጣ ያደርጋል፡ አፈጻጸሙንም ይከታተላል፡

፫. የዩኒቨርሲቲ ኮሌጁ በጀት በወቅቱ እንዲዘጋጅ ያደርጋል፡ ለሚመለከተው ባለሥልጣን አቅርቦ ያስፈቅዳል፡ ስለአፈጻጸሙም ክትትል ያደርጋል፡

፬. በዩኒቨርሲቲ ኮሌጁ የሚሰጡ ትምህርቶች ደረጃቸውን የጠበቁ መሆናቸውን ይከታተላል፡ ይቆጣጠራል።

፭. የምርምር ሥራዎች እንዲዳብሩ ያደርጋል፡

፮. በዩኒቨርሲቲ ኮሌጁ የሚደረጉ ምርምሮች በአብዛኛው የሠራዊቱን ተልዕኮ የሚያሳኩ እንዲሆኑ ይጥራል፡

፯. የዩኒቨርሲቲ ኮሌጁ በሰው ኃይልና በማቴሪያል እንዲሟላ ጥረት ያደርጋል፡

፰. ወደ ዩኒቨርሲቲ ኮሌጁ ለሚገቡ ተማሪዎች ተገቢው የመመልመያ መመዘኛዎች እንዲዘጋጁ ያደርጋል፡ ተግባራዊነታቸውንም ይቆጣጠራል፡

፱. በዩኒቨርሲቲ ኮሌጁ ስም የሚደረጉ ማናቸውንም ስም ምኑዮች እና ሰነዶች ይፈርማል፡

፲. በዩኒቨርሲቲ ኮሌጁ ስም የባንክ ሂሳብ እንዲከፈትና እንዲንቀሳቀስ ያደርጋል፡

፲፩. የመከላከያ እቅዶችን፡ የመከላከያና የዩኒቨርሲቲ ኮሌጁ ደንቦችና መመሪያዎች በተገቢው መተግባራቸውን ይቆጣጠራል፡

፲፪. ስለ ዩኒቨርሲቲ ኮሌጁ የሥራ እንቅስቃሴ ለቦርዱ በየግዜው ወሩ ሪፖርት ያቀርባል፡

፲፫. ተማሪዎች ትምህርታቸውን በትጋትና በብቃት እንዲከታተሉና ተመርቀውም ለሠራዊቱ ተገቢውን ግልጋሎት እንዲሰጡ የሚያስችል ሁለገብ የግንባታ ሥራ በብቃት እንዲካሄድ ያደርጋል፡

፲፬. የዩኒቨርሲቲ ኮሌጁ ተማሪዎች፡ መምህራንና ሠራተኞች የሥራ አፈጻጸም በየወቅቱ መገምገሙንና የግምገማው ውጤትም በአግባቡ መያዙን ያረጋግጣል፡

፲፭. የአስተዳደራዊ ጉዳዮችን በመመሪያው መሠረት መፈጸማቸውን ይቆጣጠራል።

፲፬. የዩኒቨርሲቲ ኮሌጁ አካዳሚክ ምክትል ፕሬዚዳንት ሥልጣንና ተግባር

የዩኒቨርሲቲ ኮሌጁ አካዳሚክ ምክትል ፕሬዚዳንት ተጠሪነቱ ለዩኒቨርሲቲ ኮሌጁ ኮማንዳንት ሆኖ የሚከተሉት ሥልጣንና ተግባሮች ይኖሩታል፡

፩. የአካዳሚኩን ሥራ በበላይነት ይመራል፡ የዲንስ ካውንስሉን ይሰበስባል።

12. Appointment and Accountability of the University College Commandant and Vice-Presidents

1) The Commandant of the University College shall be appointed by the Government and shall be accountable to the Board.

2) The Vice-Presidents of the University College shall be appointed by the Government upon recommendation of the Board and shall be accountable to the Commandant.

13. Powers and Duties of the University College Commandant

The Commandant of the University College shall be the Chief Executive of the University College and shall have the following powers and duties:

1) to direct, administer and supervise the activities of the University College;

2) to cause the issuance of activity plan of the University College and follow up its implementation;

3) to have budget of the University College prepared on time, submit same for approval to the appropriate authority; and follow-up its implementation;

4) to control and follow up the standard and quality of courses offered by the University College;

5) to encourage the development of research activities;

6) strive to ensure researches made in the University College are largely in line with the needs of Defence;

7) to ensure that manpower and material requirement of the University College is fulfilled;

8) to have the criteria for selection of new students to the University College prepared; to ensure its implementation;

9) to sign any agreements and documents made on behalf of the University College;

10) to open and operate bank accounts in the name of the University College;

11) to ensure that Defence plans and the regulations and directives of Defence and the University College are properly implemented;

12) to submit, every three months, reports on activities of the University College to the Board;

13) to carry out all round development activities in order to enable students to follow their studies diligently and to be able to render proper services to the Defence Forces, upon graduation;

14) to ensure the periodic performance evaluation of the students, teaching staff and employees are carried out and result is properly kept;

15) to supervise that administrative activities are carried out pursuant to the regulations.

14. Powers and Duties of the Academic Vice-president

The Academic Vice-president shall be accountable to the Commandant of the University College and shall have the following powers and duties:

1) to guide the academic work as a head; to chair the meeting of the Dean's Council;

- ፩. የትምህርቱ ፡ የምርምሩና የቴክኒክ አገልግሎቱ በሚገባ እንዲካሄድ ያስተባብራል፡ የዩኒቨርሲቲ ኮሌጁ ድጋፍ ሰጪ አካላት ለትምህርቱ እንቅስቃሴ ድጋፍ መስጠታቸውን ይከታተላል፡ ያረጋግጣል፡
- ፪. የዩኒቨርሲቲ ኮሌጁ ሥርዓተ ትምህርት ደረጃ መጠበቁን ያረጋግጣል፡ የማሻሻያ ሐሳብ ያቀርባል ፡ የመማር ማስተማር ሂደት ጥራት እንዲጠበቅ ያደርጋል፡
- ፫. መጽሐፍት ፡ የማስተማርያ ቁሳቁሶችና መሣሪያዎች ለትምህርቱ ተግባር መዋላቸውን ያረጋግጣል ፡
- ፬. አዳዲስ የአካዳሚክ ፕሮግራሞች እንዲጀመሩ ጥናት እንዲካሄድ ያደርጋል ፡ ተፈጻሚነቱንም ይቆጣጠራል፡
- ፭. የተማሪዎችን የትኩረት መስክ ምርጫ ያስተባብራል ፡
- ፮. ፈተናና የፈተና ውጤትን አስመልክቶ በየትምህርት ዓመቱ መጨረሻ ከየፋኩልቲው የሚቀርቡ ዘገባዎችን እየገመገመ ከአስተያየት ጋር ለዩኒቨርሲቲ ኮሌጁ ኮማንዳንት ያቀርባል ፡
- ፯. የመምህራን ቅጥርን ፡ ኮንትራት ማደስንና የደረጃ ዕድገትን አስመልክቶ የሚቀርቡ ጥያቄዎችን እየመረመረ ለዩኒቨርሲቲው አመራር ኮሚቴ የውሳኔ ሃሳብ ያቀርባል ፡ የመምህራንን የኮንትራት ቅጥር ዩኒቨርሲቲ ኮሌጁን ወክሎ ይፈርማል ፡
- ፱. የአካዳሚክ ፕሮግራሞች ዝግጅትና አቅርቦት ፡ የበጀት ፍላጎትና አፈጻጸም እና የሰው ኃይል ፍላጎትን በተመለከተ ለዩኒቨርሲቲ ኮሌጁ ኮማንዳንት ዘገባ ያቀርባል ፡
- ፲. የዩኒቨርሲቲ ኮሌጁን የአካዳሚክ ሕጎችና ደንቦች በተገቢ ሥራ ላይ መዋላቸውን ይከታተላል ፡
- ፲፩. በየፋኩልቲው የሥራ አፈጻጸም ግምገማዎች መካሄዳቸውን ያረጋግጣል ፡
- ፲፪. በሥራ የሚገኙ ኃላፊዎችን የሥራ ብቃት ይገመግማል፡
- ፲፫. በአካዳሚክ ጉዳዮችና ስብሰባዎች ላይ የዩኒቨርሲቲ ኮሌጁን ኮማንዳንት ያማክራል ፡ ይወክላል ፡
- ፲፬. በዩኒቨርሲቲ ኮሌጁ ኮማንዳንት የሚሰጡትን ሌሎች ተግባሮች ያከናውናል።

፲፭. የአስተዳደርና ልማት ምክትል ፕሬዚዳንት ሥልጣንና ተግባር

የዩኒቨርሲቲ ኮሌጁ የአስተዳደርና ልማት ምክትል ፕሬዚዳንት ተጠሪነቱ ለኮማንዳንቱ ሆኖ የሚከተሉት ሥልጣንና ተግባሮች ይኖሩታል ፡

- ፩. የዩኒቨርሲቲ ኮሌጁ ተማሪዎችና የሠራዊት አባላት ሕገመንግሥታዊ ግንዛቤያቸው እንዲጎለብትና በፀና እምነት ላይ ተመሥርተው ተልዕኮአቸውን በብቃት እንዲወጡ የሚያስችል የልማት ሥራዎችን ይሠራል ፡
- ፪. የዩኒቨርሲቲ ኮሌጁ ማህበረሰብ የዜግነትና የሙያ ግዴታውን በጠንካራ እምነትና ፍላጎት እየተወጣ የዩኒቨርሲቲ ኮሌጁን ተልዕኮ በብቃት እንዲያሳካ ዘራያ መለስ አመራር ይሰጣል፡ የቅርብ ድጋፍ ያደርጋል ፡ ይህንን ተልዕኮ ለማገልገል የሚቋቋሙ መዋቅሮች ያጠናክራል።
- ፫. የመከላከያ እና የዩኒቨርሲቲ ኮሌጁ ደንቦች መመሪያዎችና ፖሊሲዎች በዩኒቨርሲቲ ኮሌጁ ማህበረሰብ በተለይም በተማሪዎች እንዲታወቁና እንዲተገበሩ ያደርጋል ፡

- 2) to co-ordinate the proper running of education, research and technical service; to follow up and ensure that support staff of the University College put their effort to the proper running of the teaching activities;
- 3) to ensure that the standard of the curriculum of the University College are maintained; to recommend changes; to ensure the quality of the teaching-learning process;
- 4) to ensure that textbooks, teaching materials, and equipment are properly used for teaching purpose;
- 5) to conduct studies for the commencement of new academic programs, and supervise its implementation;
- 6) to coordinate the selection of majors by students;
- 7) to evaluate examinations and examination results of students submitted by the Faculties and submit same to the commandant of the University College with recommendation;
- 8) to evaluate requests of teaching staff employment, renewal of contracts and academic promotions and forward recommendation to the University College Management Committee; to sign teaching staff employment contracts on behalf of the University College;
- 9) to submit reports to the commandant of the University College regarding preparation and provision of academic programs, budget requirement and utilization and work force requirement;
- 10) to follow up the proper implementation of academic rules and regulations;
- 11) to ensure that performance evaluations are being conducted by the respective faculties;
- 12) to evaluate the efficiency of officials under his supervision;
- 13) to advise and represent the Commandant of the University College on academic matters and on meetings;
- 14) to perform such other duties as may be assigned to him by the Commandant of the University College.

15. Powers and Duties of Vice-President for Administration and Development

The Vice-president for Administration and Development shall be accountable to the Commandant of the University College and shall have the following powers and duties:

- 1) to carry out development works that would help students and military staff of the University College to develop their understanding of the constitution and to discharge their responsibilities with strong commitment;
- 2) to give all round leadership to help the University College's society discharge their civil and professional obligations with strong belief and interest in order to fulfill the University College objectives; to establish organs to assist same;
- 3) to familiarize the University College's society and in particular the students with the regulations, directives and policies of Defence and the University College; and see its implementation;

- ፬. የዩኒቨርሲቲ ኮሌጁን የሰው ኃይል ፍላጎት መንግሥት ባወደቀው አቋም መሠረት መሟላቱን ያረጋግጣል፡ የሠራተኞች ቅጥር፡ ዝውውር፡ ሹመት፡ ስንብትና ሌሎች አስተዳደራዊ ጉዳዮች በደንቦችና በመመሪያዎች መሠረት መፈጸማቸውን ይቆጣጠራል፡ ይመራል፡ ሠራተኞች መብታቸው ተከብሮላቸው ግዴታቸውን እንዲወጡ አስፈላጊውን ሁሉ ያደርጋል።
- ፭. የዩኒቨርሲቲ ኮሌጁ ተማሪዎችና የሠራዊት አባላት የሚሊታሪ ሳይንስና ጥበብ ግንዛቤያቸው እንዲዳብር፡ የአካልና የሥነልቦና ዝግጁነታቸው እንዲረጋገጥ የተገነባውን የካዴት ሥልጠና ፕሮግራም በቅርብ ይከታተላል፡ አመራር ይሰጣል፡
- ፮. በዩኒቨርሲቲ ኮሌጁ ማህበረሰብ በአጠቃላይና በተለይም በተማሪው አካልን የሚገነቡና አእምሮን የሚያዝናኑ ደረጃን የጠበቁ ስፖርታዊ ፕሮግራሞች እንዲደራጁ ያደርጋል።
- ፯. የዩኒቨርሲቲ ኮሌጁንና የዩኒቨርሲቲ ኮሌጁን ማህበረሰብ ፀጥታና ደህንነት እንዲሁም ንብረት የሚያስጠብቅ ሥርዓት እንዲኖርና እንዲጎለብት ተገቢውን አመራር ይሰጣል፡
- ፰. የዩኒቨርሲቲ ኮሌጁ ንብረት በመንግሥት መመሪያ መሠረት ያስተዳድራል፡ ለመማር ማስተማር ሂደት የሚደግፍ የማቴሪያል አቅርቦት መኖሩን ያረጋግጣል፡ የካንፓስ ሕንፃዎች ግንባታና እንክብካቤ ያስተባብራል፡ የካንፓስ ልማትና ዕድገት ይከታተላል፡
- ፱. ለዩኒቨርሲቲ ኮሌጁ ማህበረሰብ የሚያስፈልጉ የጤና፡ የተማሪዎች የምግብ፡ የትራንስፖርት ድጋፍ እንዲሁም ለማህበረሰቡ የሚያስፈልጉ ሌሎች አገልግሎቶች እንዲሟሉ ያደርጋል፡
- ፲. የዩኒቨርሲቲ ኮሌጁን የፋይናንስ አቅም የሚያሳድግና የመንግሥትን መደበኛ ወጭ ሳይጨምር ልዩ ልዩ ፍላጎቶችን ለማስተናገድ የሚያስችል የልዩ ገቢ ምንጭ ያስፋፋል፡ ገቢውን በአግባቡ ያስተዳድራል፡
- ፲፩. የአስተዳደርና ሪሶርስ በጀትና ዕቅድ አዘጋጅቶ ያቀርባል፡ የዘርፉን የሥራ አፈጻጸም ወቅታዊ ግምገማዎች ያካሂዳል፡ ሪፖርት ያቀርባል፡
- ፲፪. በአስተዳደርና ልማት ጉዳዮች ላይ የዩኒቨርሲቲ ኮሌጁን ኮማንዳንት ያማክራል፡
- ፲፫. በዩኒቨርሲቲ ኮሌጁ ኮማንዳንት የሚሰጡትን ሌሎች ተግባሮች ያከናውናል።

፲፮. የዲንስ ካውንስል መቋቋም

- ፩. ከዚህ በታች የተዘረዘሩትን አባላት የያዘ የዩኒቨርሲቲ ኮሌጁ የዲንስ ካውንስል ይቋቋማል፡
 - ሀ) የዩኒቨርሲቲ ኮሌጁ የአካዳሚክ ምክትል ፕሬዚዳንት ሰብሳቢ
 - ለ) የፋክልቲ ዲኖች አባላት
 - ሐ) ሬጅስትራር አባል
 - መ) የላይብራሪ ኃላፊ አባል
- ፪. ካውንስሉ የራሱ ፀሐፊ ይኖረዋል።
- ፫. የዲንስ ካውንስሉ ተጠሪነት ለሴኔት ይሆናል።

፲፯. የዲንስ ካውንስል ስልጣንና ተግባር

- የዲንስ ካውንስል የሚከተሉት ሥልጣንና ተግባራት ይኖሩታል፡
 - ፩. የሥርዓተ ትምህርት መሻሻልን አስመልክቶ ከፋኩልቲዎች የሚቀርቡ ሃሳቦችን ይመረምራል፡ የፕሮግራም ለውጥ የማያስከትሉ የክሬዲት ሰዓቶችና የኮርስ መግለጫዎችን ማሻሻያዎች ያጸድቃል፡ የፕሮግራም ለውጥ የሚያስከትሉ ለውጦችን አስመልክቶ ለዩኒቨርሲቲ ኮሌጁ ጉባዔ ሀሳብ ያቀርባል፡

- 4) to ensure that the staff requirement of the University College as approved by Government is fulfilled; to see that the transfer, promotion, dismissal of staff and other administrative matters are performed based on the regulations and directives, to take the necessary measure to ensure that rights of the employees are respected in order to enable them discharge their responsibilities;
- 5) to follow up and direct the cadet program which is designed to develop the understanding of military science and skill of students and the physical, psychological and mental readiness of the military staff of the University College;
- 6) to organize standardized sport programs for physical development and mental recreation of the University College society in general and the students in particular;
- 7) to create and strengthen a security system that protect the safety of the University College society and the property of the University College;
- 8) to manage the property of the University College in accordance with government directives; to ensure the availability of material which support the teaching-learning activities; to co-ordinate the construction and maintenance of campus buildings and to follow-up the development of the campus;
- 9) to ensure that the provision of health, student food, transport and other necessary services to the University College society are fulfilled;
- 10) to expand and administer special source of revenue to satisfy the various needs and to strengthen the financial capacity of the University College apart from the normal budget allocated by the Government;
- 11) to prepare and submit budget and plan of administration and resource; to make timely sector performance evaluation and submit its findings;
- 12) to advise the Commandant of the University College on matters of administration and development;
- 13) to perform such other activities as may be assigned to him by the Commandant of the University College.

16. Establishment of the Dean's Council

- 1. There is hereby established the Dean's council of the university college having the following members:
 - (a) The Academic Vice-President.....Chairman
 - (b) Deans of Faculties.....Members
 - (c) Registrar.....Member
 - (d) Head of the Library.....Member
- 2) The Council shall have its own Secretary.
- 3) The Dean's Council shall be accountable to the Senate.

17. Powers and Duties of the Dean's Council

- The Dean's Council shall have the following powers and duties:
 - 1) to evaluate requests from faculties regarding curriculum improvement; to approve an improvement in credit hours and course description that would not bring about change in programs; and to recommend changes that would bring about change in programs to the Senate of the University College;

- ፩. የተማሪዎችን የሙያ ምርጫ እና ምደባ መስፈርት ለየኒሸርሲቲ ኮሌጁ አመራር ኮሚቴ ሃሳብ ያቀርባል፤
- ፪. የየኒሸርሲቲ ኮሌጁ የትምህርትና ምርምር መመሪያዎች እንደአስፈላጊነቱ ያወጣል፤ ለአመራር ኮሚቴ አቅርቦ ያስፀድቃል፤ በትክክል በስራ ላይ መዋላቸውን ይቆጣጠራል፤
- ፫. ለአካዳሚክ ሠራተኞች የማዕረግ እድገት እንዲሰጥ ለየኒሸርሲቲ ኮሌጁ ጉባዔ ሃሳብ ያቀርባል፤
- ፬. ከየፋኩልቲዎቹ የሚቀርቡ የምርምር ጥያቄዎችን ይመረምራል፤ ለአመራር ኮሚቴው ሃሳብ ያቀርባል፤ በደንቡ መሠረት እንዲፈጸም ይከታተላል፤
- ፭. የፈተና አሰጣጥንና የተማሪዎች የፈተና ውጤትን ለጉባዔው ያሳውቃል፤
- ፮. ለዲንስ ካውንስል ውጣኔ የሚረዱ ጥናቶችን ያስጠናል፤ ኮሚቴ ያቋቁማል፤
- ፯. ማንኛውንም የአካዳሚክ ሠራተኛ በአስረጅነት ይጠራል፤
- ፱. በየወሩ ይሰበሰባል፤ እንደአስፈላጊነቱ አስቸኳይ ስብሰባዎች ሊያደርግ ይችላል።

፲፰. የአካዳሚክ ኮሚሽን መቋቋም

- ፩. ከዚህ በታች የተዘረዘሩትን አባላት የያዘ የአካዳሚክ ኮሚሽን በአያንዳንዱ ፋኩልቲ ይቋቋማል፡
 - ሀ) የፋኩልቲው ዲን ሰብሳቢ
 - ለ) የፋኩልቲው ረዳት ዲን አባል
 - ሐ) የዲፓርትመንት ኃላፊዎች አባላት
 - መ) ከፋኩልቲ የተመረጡ ሶስት ተወካዮች አባላት
 - ሠ) ከሦስቱ ተወካይ መምህራን አንዱ አባልና ፀሐፊ
 - ረ) ከነዚህ ውጪ እንደ አስፈላጊነቱ በዲኑ ጥሪ ሌሎች የፋኩልቲ አባላት ሊሳተፉ ይችላሉ። ሆኖም ድምጽ መስጠት አይችሉም።
- ፪. የአካዳሚክ ኮሚሽኑ ተጠሪነት ለዲንስ ካውንስል ይሆናል።

፲፱. የአካዳሚክ ኮሚሽን ስልጣንና ተግባር

- የአካዳሚክ ኮሚሽኑ የሚከተሉት ስልጣንና ተግባራት ይኖሩታል፡
 - ፩. የፋኩልቲውን አካዳሚክ ጉዳዮች በተመለከተ የአጭር፣ የመካከለኛና የረጅም ጊዜ ዕቅዶች ላይ ሃሳብ ያቀርባል፤ ተግባራዊ እንዲሆን ሲፀድቅ ዝርዝር ፕሮግራሞች መውጣታቸውንም ያረጋግጣል፤ ተግባራዊ መሆናቸውንም ይከታተላል፤
 - ፪. የሥርዓተ ትምህርት መሻሻልን አስመልክቶ ከዲፓርትመንቶች የሚቀርቡ ሃሳቦችን ይመረምራል፤ የውጣኔ ሃሳብ ያቀርባል፤
 - ፫. የየኒሸርሲቲ ኮሌጁ የትምህርትና ምርምር ደንቦችና መመሪያዎች በትክክል ሥራ ላይ መዋላቸውን ያረጋግጣል፤
 - ፬. የመምህራን የአካዳሚክ ማዕረግ እንዲሰጥ ለዲንስ ካውንስል ሃሳብ ያቀርባል፤
 - ፭. የምርምር ተግባራት እንዲስፋፉ ያበረታታል፤ ከየዲፓርትመንቱ የሚቀርቡ የምርምር ጥያቄዎችን በመመርመር ለዲንስ ካውንስል ሃሳብ ያቀርባል፤
 - ፮. የፈተና አሰጣጥንና የተማሪዎችን የፈተና ውጤት ይገመግማል፤
 - ፯. ትምህርታቸውን ጨርሰው የሚመረቁ ተማሪዎች ዝርዝር መርምሮና አጽድቆ ለዲንስ ካውንስል ያቀርባል፤

- 2) to give recommendation regarding the criteria for selection of profession and placement of students to the Management Committee;
- 3) to formulate directives of the University College, as may be required on teaching and research activities and submit same to the Management Committee for approval and supervise their proper implementation;
- 4) to recommend to the Senate the conferring of academic ranks of the academic staff;
- 5) to examine research requests of the faculties, to give recommendation on same to the Management Committee to the regulations;
- 6) to notify examination procedures and students results to the Senate;
- 7) to conduct studies which help to facilitate the Council's decision making process; to establish committees;
- 8) to summon any academic staff as a resource person;
- 9) to hold meeting every month and call for extraordinary meetings as required.

18. Establishment of the Academic Commission

- 1) There is hereby established an Academic Commission within each faculty having the following members:
 - (a) Faculty Dean.....Chairman
 - (b) Faculty Assistant Dean.....Member
 - (c) Department Heads.....Members
 - (d) Three representatives elected by the Faculty.....»
 - (e) One of the three representatives.....Member and secretary
- 2) The Academic Commission shall be accountable to the Dean's Council.

19. Powers and Duties of the Academic Commission

- The Academic Commission shall have the following powers and duties:
- 1) to give recommendation on short, medium and long term plans of the Faculty regarding academic matters and ensure that detailed programs are issued upon approval; and to follow-up its implementation;
 - 2) to examine recommendation submitted from departments regarding the improvement of the curriculum and submit recommendation;
 - 3) to ensure that academic and research regulations and directives of the University College are properly executed;
 - 4) to recommend to the Dean's Council the conferring of academic ranks of teaching staffs;
 - 5) to encourage the expansion of research activities; to evaluate research requests from the departments and forward recommendation to the Dean's Council;
 - 6) to evaluate examination procedures and students examination results;
 - 7) to evaluate and approve the list of graduating students and submit same to the Dean's Council;

- ፩. በፋኩልቲው የሚሰጡ ኮርሶች ትምህርት አሰጣጥ፣ የትምህርት መርጃዎችና መምህራን ደረጃቸውን የጠበቁ እንዲሆኑ ጥረት ያደርጋል፤
- ፪. እንደአስፈላጊነቱ የተለያዩ የአካዳሚክ ሥራዎችን የሚሠሩ ኮሚቴዎች ያቋቁማል፤
- ፫. ማንኛውንም የአካዳሚክ ሠራተኛ በአስረጅነት ይጠራል፤
- ፬. በሰሚስተር ሶስት ጊዜ ይሰበሰባል፤ እንደአስፈላጊነቱ አስቸኳይ ስብሰባዎች ሊያደርግ ይችላል።
- ፭. የፋኩልቲ ዲኑ ሥልጣንና ተግባር፡
የፋኩልቲ ዲኑ ተጠሪነቱ ለአካዳሚክ ምክትል ፕሬዚዳንት ሆኖ የሚከተሉት ሥልጣንና ተግባራት ይኖሩታል፡
- ፩. በዲፓርትመንቶች የሚሰጡ ትምህርቶችና የሚካሄዱ ምርምሮች ደረጃቸውን የጠበቁ መሆናቸውን ያረጋግጣል፤
- ፪. በዲፓርትመንቶች መካከል የሥራ ግንኙነት እንዲጻብርና እንዲጠነክር የሚያስችሉ ሁኔታዎችን ያመቻቻል፤
- ፫. በዲፓርትመንቶች አዳዲስ ፕሮግራሞች እንዲጀመሩ ተፈላጊውን ጥናት ያደርጋል፤
- ፬. የተማሪዎች የትኩረት መስክ ምርጫ ያስተባብራል፤
- ፭. ዲፓርትመንቶች በጋራና በተናጠል የሚሰጧቸውን ፈተናዎች ደረጃ ይገመግማል፤
- ፮. ከየዲፓርትመንቶች የሚቀርቡ የበጀት ጥያቄዎችን ይመረምራል፤ ከአስተያየት ጋር ለአካዳሚክ ምክትል ፕሬዚዳንት ሪፖርት ያቀርባል፤
- ፯. የዲፓርትመንቶችን ዓመታዊ ዕቅድ ይመረምራል፤ ስለ ዕቅዱም አፈጻጸም ለአካዳሚክ ምክትል ፕሬዚዳንት ሪፖርት ያቀርባል፤
- ፰. የዲፓርትመንት ኃላፊዎችን የሥራ ብቃት ይገመግማል፤ ተገቢውን የደረጃ እድገትና የደመወዝ ጭማሪ እንዲያገኙ ጥያቄ ያቀርባል፤ አፈጻጸሙንም ይከታተላል፤
- ፱. የመምህራን ግምገማ እንዲደረግ ያስተባብራል፤ የግምገማውንም ውጤት ለመምህራን ያሳውቃል፤ ለአካዳሚክ ምክትል ፕሬዚዳንት ያቀርባል፤
- ፲. የአካዳሚክ ማዕረግ ማግኘት የሚገባቸውን መምህራን ለአካዳሚክ ኮሚሽን እያቀረበ ያስወድቃል፤ ውጤቱንም ለዲንስ ካውንስል ያቀርባል፤
- ፲፩. በአካዳሚክ ምክትል ፕሬዚዳንት የሚሰጡትን ሌሎች ተግባራት ያከናውናል።
- ፳፩. የዲፓርትመንት ካውንስል መቋቋም
፩. ከዚህ በታች የተዘረዘሩትን አባላት የያዘ የዲፓርትመንት ካውንስል ይቋቋማል፡
- ሀ) የዲፓርትመንቱ ኃላፊ..... ሰብሳቢ
ለ) የዘርፉ አስተባባሪዎች/ዘርፎች የሌላቸው የዲፓርትመንት መምህራን በሙሉ/..... አባላት
ሐ) ከአስተባባሪዎቹ(ከመምህራን) መካከል የሚመረጥ አባልና ፀሐፊ
- ፪. የዲፓርትመንቱ ካውንስል ተጠሪነቱ ለአካዳሚክ ኮሚሽን ይሆናል።
- ፳፪. የዲፓርትመንት ካውንስል ሥልጣንና ተግባር
የዲፓርትመንት ካውንስል የሚከተሉት ሥልጣንና ተግባራት ይኖሩታል ፡
- ፩. የዩኒቨርሲቲ ኮሌጁን ደንቦችና መመሪያዎች መሠረት በማድረግ በዲፓርትመንቱ የሚሰጡ ኮርሶች ደረጃና ብቃት ፣ የመምህራን ደረጃና ብቃት ፣ በዲፓርትመንቱ የተመደቡ ተማሪዎችን የአካዳሚክ ብቃት ይመረምራል ፣ ያረጋግጣል ፡

- 8) strive to uphold the standard teaching methodology of courses of the Faculty, teaching resources and the teaching staff;
- 9) to establish committees as may be required, to perform various academic activities;
- 10) to summon any academic staff as a resource person;
- 11) to hold meetings three times in a semester and call for extraordinary meetings as may be required;
20. *Powers and Duties of the Faculty Dean*
The Faculty Dean shall be accountable to the Academic Vice-President and shall have the following powers and duties:
- 1) to ensure that education and research activities conducted in the departments are upto standards;
- 2) to create favorable conditions to promote and strengthen inter-departmental relations;
- 3) to conduct the necessary studies to launch new programs in the departments;
- 4) to coordinate the selection of major fields by the students;
- 5) to evaluate the standard of examinations prepared by the departments separately or in-group;
- 6) to examine budget request from the departments and submit same with recommendation to the Academic Vice-President;
- 7) to evaluate the yearly plans of the department; submit plans execution report to the Academic Vice-president;
- 8) to evaluate the performance of department heads; submit request on promotion and salary increment; follow up its implementation;
- 9) to co-ordinate evaluation of the teaching staff; notify the teaching staff the evaluation result and submit the same to the Academic Vice-president;
- 10) to submit to the Academic Commission for approval the teaching staff who deserve the conferring of academic rank; and submit the result to the Dean's Council;
- 11) to perform such other activities as may be assigned by the Academic Vice-President.
21. *Establishment of Department Council*
1) There is hereby established Department Council having the following members:
- (a) The Department Head Chairman
- (b) Section Coordinators/if the department does not have sections all the teaching staffs Member
- (c) a member selected from among the coordinators (teaching staff) Member & Secretary
- 2) The Department Council shall be accountable to the Academic Commission
22. *Powers and Duties of the Department Council*
The Department Council shall have the following powers and duties:
- 1) to evaluate and ensure the standard and effectiveness of courses offered by the department, the standard and efficiency of the teaching staff and the academic standard of the students assigned to the department according to the rules and regulations of the University College;

- ፪. በዲፓርትመንቱ የሚሰጡ ኮርሶችን ብቃት ይመረምራል፡፡ ያረጋግጣል፡፡ ነባር ኮርሶች የሚገመገሙበትን ሥርዓት ያወጣል፡፡ አስፈላጊነታቸውንም ያረጋግጣል፡፡ መሻሻል የሚገባቸውን በዲፓርትመንቱ ኃላፊ በኩል ለአካዳሚክ ኮሚሽኑ የውሳኔ ሃሳብ ያቀርባል፡፡
- ፫. ለመቀጠር የሚፈልጉ መምህራንን የትምህርት ደረጃና የትምህርት ትኩረት መስክ እየመረመረ በዲፓርትመንት ኃላፊው አማካኝነት ለፋኩልቲው ዲን ያቀርባል፡፡
- ፬. በዲፓርትመንቱ የሚያስተምሩ መምህራን የማዕረግ ዕድገት ጥያቄ ይመረምራል፡፡ በዲፓርትመንት ኃላፊው አማካኝነት ለፋኩልቲ ዲን ሃሳብ ያቀርባል፡፡
- ፭. በዲፓርትመንቱ መምህራን የሚዘጋጁ የግማሽ ሴሚስተርና የሴሚስተር ፈተናዎችን የመመዘን ብቃት ይገመግማል፡፡ ያረጋግጣል፡፡
- ፮. በየሴሚስተሩ መጨረሻ ለተማሪዎች የሚሰጠውን ማርክ ትክክለኛነት ያረጋግጣል፡፡
- ፯. በዲፓርትመንቱ መምህራን ምርምር የማድረግ ጥያቄ ሲቀርብ ተገቢነታቸውን ያረጋግጣል፡፡ እንዲፈቀድም ሃሳብ ያቀርባል፡፡
- ፰. የዲፓርትመንቱን እቅድ ያወጣል አፈጻጸሙንም ይገመግማል፡፡
- ፱. እንደ አስፈላጊነቱ ኮሚቴዎችን ያቋቁማል፡፡
- ፲. በዲፓርትመንቱ የሚሰጥ ትምህርት ደረጃን በተመለከተ በዲፓርትመንቱ ኃላፊ አማካይነት ለአካዳሚክ ኮሚሽን ሪፖርት ያቀርባል፡፡
- ፲፩. በየአስራ አምስት ቀናት ይሰበሰባል፡፡
- ፳፫. የዲፓርትመንት ኃላፊ ሥልጣንና ተግባር
የዲፓርትመንት ኃላፊ ተጠሪነቱ ለፋኩልቲ ዲን ሆኖ የሚከተሉትን ሥልጣንና ተግባሮች ይኖሩታል፡፡
 - ፩. በዲፓርትመንቱ የሚሰጠው ትምህርት ከሚፈለገው ሳይንሳዊ ይዘትና ከሚሰጥበት ደረጃ ጋር የተመጣጠነና ከተግባር ጋር የተዋሀደ መሆኑን ያረጋግጣል፡፡
 - ፪. በየርዕሱ የሚዘጋጁትን የትምህርት ፕላን ይመረምራል፡፡ ብቃታቸውን ያረጋግጣል፡፡
 - ፫. በዲፓርትመንቱ ጥናትና ምርምሮች እንዲካሄዱ ያበረታታል፡፡ ያስተባብራል፡፡ ይከታተላል፡፡
 - ፬. በዲፓርትመንቱ የሚፈለጉትን የመምህራን ዓይነትና ቁጥር ያጠናል፡፡ ተፈላጊዎቹ መምህራን እንዲቀጠሩም አስፈላጊውን ሁሉ ያደርጋል፡፡
 - ፭. በዲፓርትመንቱ የሚያስተምሩ መምህራንን የማዕረግ ዕድገት ጥያቄ ይመረምራል፡፡ ዕድገት ለሚገባቸው መምህራን ለዲፓርትመንት ካውንስል አቅርቦ ያስወስናል፡፡
 - ፮. የዲፓርትመንቱን ሠራተኞች የሥራ ብቃት ይገመግማል፡፡ ተገቢውን የደረጃ ዕድገትና የደመወዝ ጭማሪ እንዲያገኙ ጥያቄ ያቀርባል፡፡ አፈጻጸሙንም ይከታተላል፡፡
 - ፯. ለዲፓርትመንቱ የሚመደቡ ተማሪዎችን ይመዘግባል፡፡ አካዳሚክ አማካሪ ይመድብላቸዋል፡፡ በየሴሚስተሩ የሚሰጡ ኮርሶችን ለፋኩልቲው ዲን ያሳውቃል፡፡
 - ፰. በዲፓርትመንቱ ለሚማሩ ተማሪዎች አስፈላጊው የመማሪያ ቦታ፡፡ የትምህርት መረጃዎች፡፡ ማቴሪያ ሎችና መሳሪያዎች መሟላታቸውን ይከታተላል፡፡ ያረጋግጣል፡፡
 - ፱. የፈተናዎችን ደረጃና ተገቢነት የሚያረጋግጥ የፈተና ኮሚቴን በሰብሳቢነት ይመራል፡፡

- 2) to evaluate and ensure the standard of the courses offered by the department; to develop a system to evaluate existing courses and evaluate and ensure the relevancy of the courses and forward recommendation to the Academic Commission through the Department Head concerning improvement of courses;
- 3) to evaluate the educational qualification, and specialization of teaching staff applying for employment and submit to the Faculty Dean through the Department Head;
- 4) to evaluate the request of academic promotion of the teaching staff and forward its recommendations to the Faculty Dean through the Department Head;
- 5) to evaluate and ensure the measuring capability of mid-semester and final examinations prepared by the department teaching staff;
- 6) to ensure the accuracy of grades earned by the students at the end of each semester;
- 7) to evaluate the relevancy of research request forwarded from the Department teaching staff and submit its recommendation for approval;
- 8) to issue plan for the department and evaluate its implementation;
- 9) to establish committee as may be necessary;
- 10) to submit reports, through the Department Head to the Academic Commission, concerning the standard of courses offered by the department;
- 11) to meet every fifteen days.

23. *Powers and Duties of the Department Head*

The Department Head shall be accountable to the Faculty Dean and shall have the following powers and duties:

- 1) to ensure that courses offered in the department meet the scientific content and standard for which they are designed and that training offered by the department is tied to practice;
- 2) to evaluate every topic lesson plans; to ascertain its efficiency;
- 3) to encourage, coordinate and follow up studies and researches to be conducted within the department;
- 4) to study the requirement of the teaching staff of the department and to facilitate the recruitment of new staff as may be necessary;
- 5) to evaluate request for academic promotions of teaching staffs and submit the request of those who deserve promotion to the department council for decision;
- 6) to undertake performance evaluation of the employees of the department and recommend the necessary promotion and/or salary increment; follow up its implementation;
- 7) to register students assigned to the department, to assign them academic advisors; to inform the faculty dean the courses offered in each semester;
- 8) to ensure that classrooms, teaching resources, materials and texts are made available for students studying in each department;
- 9) to chair Examination Committee which ensures the standard and relevancy of the examinations;

- ፲. በዲፓርትመንቱ የሚሰጡ ፈተናዎች ሁሉ በተገቢው መንገድ መከናወናቸውን ይከታተላል ፤
- ፲፩. የዲፓርትመንቱን ዓመታዊ በጀት ያዘጋጃል፤ ሲፈቀድም በሥራ ላይ መዋሉን ይከታተላል ፤
- ፲፪. የዲፓርትመንቱን ዓመታዊ ዕቅድ ያዘጋጃል፤ ተግባራዊነቱንም ይቆጣጠራል፤ ስለዕቅዱም አፈጻጸም ለዲኑ በጽሑፍ ሪፖርት ያቀርባል ፤
- ፲፫. በፋኩልቲው ዲን የሚሰጡትን ሌሎች ተግባራት ያከናውናል ።

ክፍል ሦስት
ልዩ ልዩ ድንጋጌዎች

- ፳፬. በጀት
የዩኒቨርሲቲ ኮሌጅ በጀት ከሚከተሉት ምንጮች የተውጣጣ ይሆናል ፡
- ፩. ከመንግሥት ከሚመደብለት በጀት ፤
- ፪. የዩኒቨርሲቲ ኮሌጅ ከሚሰበስባቸው የአገልግሎት ክፍያዎች፤ እና
- ፫. ከሌሎች ምንጮች።

- ፳፭. የሒሳብ መዛግብት
፩. የዩኒቨርሲቲ ኮሌጅ የተሟሉና ትክክለኛ የሆኑ የሒሳብ መዛግብት ይይዛል፤
- ፪. የዩኒቨርሲቲ ኮሌጅ የሒሳብ መዛግብትና ገንዘብ ነክ ሰነዶች በዋናው አዲተር ወይም ዋናው አዲተር በሚሰይማቸው አዲተሮች በየዓመቱ ይመረመራሉ ።

- ፳፮. ተፈጻሚነት ስለማይኖራቸው ሕጎች
ይህን ደንብ የሚቃረኑ ደንቦችና መመሪያዎች ተፈጻሚነት አይኖራቸውም፤

- ፳፯. ደንቡ የሚጸናበት ጊዜ
ይህ ደንብ በፌዴራል ነጋሪት ጋዜጣ ታትሞ ከወጣበት ቀን ጀምሮ የጸና ይሆናል ።

አዲስ አበባ ጥር ፱ ቀን ፲፱፻፺፫ ዓ.ም
መለስ ዜናዊ
የኢትዮጵያ ፌዴራላዊ ዲሞክራሲያዊ ሪፐብሊክ
ጠቅላይ ሚኒስትር

- 10) to follow-up the proper conducting of examinations within the departments;
- 11) to prepare the annual budget of the department and upon approval follow up its execution;
- 12) to prepare the annual plan of the department and follow-up its implementation; to submit plan execution report to the Faculty Dean;
- 13) to perform such other activities as may be assigned by the Faculty Dean.

PART THREE
MISCELLANEOUS PROVISIONS

- 24. *Budget*
The budget of the University College shall be drawn from:
 - 1) budget allocated by the Government
 - 2) fees collected by the University College;
 - 3) any other sources.

- 25. *Books of Accounts*
 - 1) The University College shall keep complete and accurate books of account.
 - 2) The books of account and financial documents of the University College shall be audited annually by the Auditor General or by other auditors designated by him.

- 26. *Inapplicable Laws*
Any Regulations and directives inconsistent with the provisions of these Regulations shall not be applicable.

- 27. *Effective Date*
These Regulations shall enter into force on the date of their publication in the Federal Negarit Gazeta.

Done at Addis Ababa, this 17th day of January, 2001.

MELES ZENAWI
PRIME MINISTER OF THE FEDERAL
DEMOCRATIC REPUBLIC OF ETHIOPIA

በርሃንና ሰላም ማተሚያ ድርጅት ታተመ
BERHANENA SELAM PRINTING ENTERPRISE